



Linn County Parks and Recreation
3010 Ferry St SW
Albany, OR 97322
Message: (541) 967-3917 Fax: (541) 924-6915
www.linnparks.com

JOB ANNOUNCEMENT

CLASSIFICATION TITLE OF THE JOB: Maintenance Assistant

CLASSIFICATION NUMBER: N/A

CLASSIFICATION CATEGORY: Seasonal Temporary, Non-Benefited Position working up to 40 hours per week.

DEPARTMENT: Linn County Parks and Recreation: Reporting Location is the Waterloo Shop

ESSENTIAL FUNCTIONS OF THE JOB:

- Service automobiles, trucks, tractors, mowers and other construction equipment with oil, grease, coolant etc.
- Perform light vehicle maintenance, such as replacement of headlights, windshield wipers, bulbs, fuses, batteries etc.
- Assume responsibility for general vehicle and equipment upkeep including washing, vacuuming and interior cleanliness.
- Keep records of service to vehicles and equipment
- Maintain regular and predictable work attendance.
- Develop and maintain effective harmonious and reasonable work relationships with others.
- Assist Parks Building and Maintenance Staff as assigned.
- Must be able to effectively communicate with management, park rangers, co-workers and visitors.
- Other duties as assigned.

JOB SPECIFIC COMPETENCIES:

- Ability to learn park rules, area information, and educate park visitors.
- Ability to follow directions, manage multiple tasks to parks standards and complete tasks in a timely manner.
- Ability to operate a variety of hand tools, power tools, and small equipment.
- Ability to perform general maintenance to park buildings, facilities, vehicles and small equipment repairs; perform janitorial services, including the use of chemicals.
- Ability to work in all weather conditions.
- Must be available to work Saturdays, Sundays, and holidays.
- Position requires frequent standing, walking, squatting, bending, kneeling, twisting, and repetitive forward and overhead reaching. Ability to lift/carry 50lbs. and push objects weighing up to 90 lbs; Ability to perform physical labor for extended periods of time.
- Must have or be willing to obtain a First Aid/AED Card.

QUALIFICATIONS: Must be a graduate from a senior high school or have your GED; AND one year of professional/volunteer experience in vehicle maintenance service and repair; OR any satisfactory equivalent combination of experience, education and training which demonstrates the ability to perform the work described. Must possess a valid Oregon Driver's License with an acceptable driving record and pass a criminal background check. Must be at least 18 years old at the time of hire.

SALARY, BENEFITS, COMPENSATION: This is a Seasonal Temporary, Non-Benefited Position; \$18.00 per hour.

CLOSING DATE: Open until filled.

This recruitment is for multiple seasonal roles (generally 3 to 6 months). Position will begin in March and will typically work thru mid-September.

HOW TO APPLY: Submit a completed Linn County Employment Application to: Adam Brenneman, Assistant Parks Operations Supervisor, Linn County Parks and Recreation, 3010 Ferry St. SW, Albany, OR 97322; Fax: 541-924-6915 or via email at parksjobs@co.linn.or.us.

Application forms may be obtained through the Linn County webpage at www.co.linn.or.us/jobstemp.html.

LINN COUNTY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER