

LINN COUNTY BOARD OF COMMISSIONERS



WILL TUCKER
Commissioner

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Commissioner

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Commissioner

Linn County Courthouse
P.O. Box 100, Albany, Oregon 97321
(541) 967-3825 FAX: (541) 926-8228

DARRIN L. LANE
Administrative Officer

JOB ANNOUNCEMENT

ORIGINAL POSTING DATE: December 1, 2022

CLASSIFICATION TITLE: Parks & Recreation Director

CLASSIFICATION NUMBER: 845

CLASSIFICATION CATEGORY: Management/Exempt

DEPARTMENT: Parks & Recreation Department

ESSENTIAL FUNCTIONS OF THE JOB: See Attachment

QUALIFICATIONS: See Attachment

SALARY, BENEFITS, COMPENSATION: Linn County offers an excellent benefits package which includes fully paid contribution to the Oregon Public Employees Retirement System, paid holiday, vacation and sick leave, options for medical, dental and vision care insurance, options for deferred compensation, an employee assistance program, longevity pay, alternate and flexible work schedules and more. Current salary range and total compensation (depending on qualifications).

SALARY RANGE: \$7,725 - \$9,780/Monthly

CLOSING DATE: Open Until Filled

HOW TO APPLY: Submit a completed Linn County Employment Application Form along with a resume and cover letter to: Darrin Lane, Linn County Administrative Officer, PO Box 100, Albany, Oregon 97321; Email: mmeyer@co.linn.or.us; FAX: 541-926-8228. Application forms may be obtained at the Linn County webpage <https://www.co.linn.or.us/jobs> along with the Job Classification.

LINN COUNTY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

*Linn County , Oregon invites
applicants for the position of:*



Parks & Recreation Director



Initial application review: January 2, 2023





The Community

Linn County, Oregon (population 127,000) in the heart of the Willamette Valley stretches from the summits of Mount Jefferson and Mount Washington high in the Oregon Cascades to the banks of the Willamette River. Linn County is 80 miles south of Portland and 20 miles north of Eugene. The county takes great pride in its native, pioneer history and close affinity to its beautiful natural resources and fertile agricultural lands.

The Parks & Recreation Department's vision is to provide a diversity of parks & recreation opportunities that support a healthy community, protect the natural environment and enhance quality of life.

This is Santiam River country providing the best Oregon has to offer in outdoor recreation opportunities. Local lakes, rivers and the Willamette National Forest provide abundant opportunities for fishing, hiking, hunting, paddling, cycling and water sports. The mid-size and smaller cities of the county are growing and thriving, offering residents close access to the Cascade Mountains and Oregon Coast, as well as, great educational opportunities at Linn-Benton Community College and nearby Oregon State University and the University of Oregon.



County Organization

Linn County's governing Board consists of three elected county commissioners. The County has seven additional elected officials, 28 total departments and more than 600 County employees providing services to Linn County.

The Park & Recreation Director works under the direction of the three member Board of County Commissioners and is advised by the 11 member Linn County Parks Commission.





The Department



The Linn County Parks and Recreation Department (LCPRD) has a dedicated management team and experienced staff of 14 full-time employees and 40-50 seasonal and part-time employees managing, operating and maintaining 33 parks and recreation areas on more than 1,200 acres with two historical museums. LCPRD maintains partnerships with the US Army Corps of Engineers, US Forest Service, Bureau of Land Management, Oregon State Parks and the Oregon State Marine Board. LCPRD was the 2013 recipient of the US Army Corps of Engineers National Excellence in Partnership Award.

The department has been growing and adding recreation facilities, programs and special events to the services provided to county residents and visitors. The parks system is a natural resource based outdoor recreation program operating on its own revenue resources. The Department operates 8 regional parks with more than 600 campsites, cabins and yurts with a budget of \$6,100,000.

The Ideal Candidate

The ideal candidate is a leader who is passionate about public service, is a professional who is responsive to the needs of the county and values staff contributions. The candidate will possess a strong commitment to quality of life, has an appreciation for community involvement and knows how to build and sustain public and private partnerships. The county is looking for a director who is innovative, entrepreneurial, committed to customer service and demonstrates a continuous effort to improve operations and services.





Qualifications

Ideal candidates will have thorough knowledge of various parks and recreation programs, knowledge of park planning design, grant writing, construction and maintenance. Considerable knowledge of supervisory and management methods, practices and techniques. Additionally, considerable knowledge of the government organizational structure, goals, procedures, safety practices, methods, materials and equipment used for park operation and maintenance. Knowledge of budgetary practices is preferred as well.



The ability to communicate effectively both orally and in writing, supervise activities of subordinates, prepare and present oral and written reports in a clear and concise fashion. A candidate should have the ability to plan and develop county-wide park and recreation programs, establish and maintain harmonious working relationships with superiors, state and federal officials, subordinates and the general public.

EXPERIENCE, EDUCATION AND TRAINING: Five years of progressively responsible experience in parks and recreation programs with at least one year in a supervisory capacity, have graduated from a four-year college or university with a bachelor's degree in parks and recreation, planning, architecture, landscaping, construction design or related field; preferably supplemented by additional coursework at the master's level in a related field or any satisfactory equivalent combination of experience, education and training which demonstrates the ability to perform the work described.

Compensation

- **Salary Range: \$92,700 - \$117,360**
- **Oregon Retirement System**
- **Full family health, dental and vision insurance**
- **Vacation and sick leave**



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