



**LINN COUNTY
INFORMATION TECHNOLOGY SERVICES**

Steve Braaten, Director

JOB ANNOUNCEMENT

ORIGINAL POSTING DATE: November 28, 2022

CLASSIFICATION TITLE: Database Administrator

CLASSIFICATION NUMBER: 084

CLASSIFICATION CATEGORY: Management/Exempt – Full-Time

DEPARTMENT: Information Technology

ESSENTIAL FUNCTIONS OF THE JOB:

1. Manage database management systems to ensure high levels of data availability and integrity. Ensure high levels of database security. Develop and implement backup and recovery strategies.
2. Install database software upgrades and patches, manage hardware upgrades and monitor and maintain computer servers for optimum performance and to ensure capacity is not exceeded.
3. Use expertise in one or more programming languages to perform database maintenance, for importing or exporting data, modifying data and creating reports.
4. Evaluate new tools and technologies, analyzing user needs and presenting findings to management.
5. Support County production databases to maximize efficient operation, security and reliability. Learn the native languages or scripts associated with each database platform as needed for that support.
6. Assist other IT staff in integrating network and database activities to maximize performance, reliability and security for County offices and departments.
7. Work with County offices or departments to analyze requirements for new software systems and then develop (if required), install, manage, document, and test these systems. Train end users on the use of new and modified software systems.

QUALIFICATIONS: A Bachelor's Degree in a computer related discipline from an accredited institution and three years' experience as a database designer/information systems analyst, database manager or database administrator; formal and/or informal training in Database Management Systems (DBMS) administration and maintenance, database design, analysis and management preferred; or any satisfactory equivalent combination of experience, education and training which demonstrates the ability to perform the work described.

SALARY, BENEFITS, COMPENSATION: Linn County offers an excellent benefits package which includes fully paid contribution to the Oregon Public Employees Retirement System, paid holiday, vacation and sick leave, options for medical, dental and vision care insurance, options for deferred compensation, an employee assistance program, longevity pay, alternate and flexible work schedules and more. Current salary range and total compensation (depending on qualifications):

SALARY RANGE: \$6,118-\$7,725/Monthly

CLOSING DATE: Open Until Filled

HOW TO APPLY: Submit a completed Linn County Employment Application Form along with a resume and cover letter to: Steve Braaten, Information Technology, PO Box 100, Albany, Oregon 97321. Application forms may be obtained, along with the Job Classification, at the Linn County Website: <https://www.co.linn.or.us/jobs>

LINN COUNTY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACT
