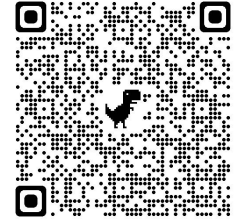




Health Services Compliance Analyst



LINN COUNTY DEPARTMENT OF HEALTH SERVICES

Class Code: 5550

AVAILABLE POSITION

Health Services Compliance Analyst

Mental Health Department (Classification 5550)

Hourly Benefited/ Full Time (37.5 hours/week) position

ESSENTIAL FUNCTIONS:

Maintain an effective compliance program, including clear communication to all employees about compliance and privacy, awareness and education, policies/procedures and understanding new and existing compliance and privacy issues. Develop and maintain an ongoing compliance plan as well as coordinate and monitor day to day compliance and privacy activities within the Community Mental Health Program and other Health Services Programs. Respond to alleged violations of rules, regulations, policies/procedures, and code of conduct. Maintain uniform system to track and handle such violations. Coordinate/oversee internal review and external audit procedures to monitor and detect misconduct or noncompliance.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university in a health care field required; master's degree in a health care field preferred. Three years' experience in healthcare compliance, healthcare administration and operations, quality assurance and improvement, risk management, and/or project planning, monitoring, and evaluation, including supervisory experience; or any satisfactory equivalent combination of experience, education and training which demonstrates the ability to perform the work described. Possession of a valid motor vehicle operator's license and an acceptable driving record at the time of appointment may be a condition of employment. Certification in Healthcare Compliance (CHC), Healthcare Privacy and Security (CHPS) Healthcare Privacy Compliance (CHPC), or ability to be certified within - six (6) months of employment.

SALARY, BENEFITS, COMPENSATION:

Linn County employees say their benefits play a large role in what makes the County such a great place to work. **We offer competitive benefit plans.**

- Medical, Dental, and Vision Benefits
 - Family plans are less than \$15 per month.
- Vacation and Floating Days
- Paid Holiday Time
 - 10.5 paid holidays
- Sick & Bereavement Time
- Employee Assistance Program (EAP)
- County Paid Life and Long-Term Disability Benefits
- Longevity Incentive
- Public Service Loan Forgiveness

- Public Employee Retirement System (PERS)
 - Fully Paid by County

For a full list of our benefits, please visit our Benefits webpage: [Benefit Summary](#)

SALARY RANGE	\$5,051-\$6,363
CLOSING DATE:	April 8, 2024
HOW TO APPLY:	www.linncountyhealth.org

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

A copy of the Job Classification for this position as well as the Employment application may be obtained from the Linn County Board of Commissioner's Office, Room 201, Linn County Courthouse, PO Box 100, Albany, OR 97321; at the Oregon Employment Division Office in Albany, or online at <http://www.co.linn.or.us>.