



Public Health Promotion Program Supervisor



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LINN COUNTY DEPARTMENT OF HEALTH SERVICES

Class Code: 743

AVAILABLE POSITION

Public Health Promotion Program Supervisor
Public Health Department (Classification 743)
Management Full Time (37.5 hours/week) position

ESSENTIAL FUNCTIONS:

Plans, develops, implements, supervises and evaluates public health promotion programs. Assures that program staff and community partners work effectively together toward defined goals and objectives of grant and project requirements. Develops program objectives and allocates resources to address identified needs. Advises the Public Health Program Manager about health promotion trends, the County's health status and health services integration. Assure compliance with Federal, State and County regulations, policies, procedures and statutes for the Public Health Promotion Program. Prepare budgets for grant funding, meet state annual plan, triennial review and state data and reporting requirements. Ensure ethical data practice and confidentiality is maintained. The position requires considerable knowledge of the essential elements of Public Health and Population Based Public Health Services including in-depth knowledge of health promotion and education, assessment, data analysis and collaboration skills. Knowledge of community development, promotional and organizational techniques is essential. Must demonstrate excellent organization, communication, inter-personal and leadership skills, as well as, the ability to make decisions independently using tact, good judgment and excellent critical thinking skills. Possess the physical capacity to interact with the public, to develop and maintain effective working relationships, and to perform various outreach efforts with staff, community, state partners and other agencies.

MINIMUM QUALIFICATIONS:

Master's degree in Public Health, Health Education, Social Work, Public Administration or equivalent education in a related field is preferred. A minimum of two years of experience in a public health or community-based health related program or any satisfactory combination of experience, training and education which clearly demonstrates the ability to perform the work as determined by the Public Health Program Manager is acceptable. Certification in Public Health (CPH) by the National Board of Public Health Examiners preferred; possession of a valid motor vehicle license and an acceptable driving record at the time of appointment may be a condition of employment.

SALARY, BENEFITS, COMPENSATION:

Linn County employees say their benefits play a large role in what makes the County such a great place to work. **We offer competitive benefit plans.**

- Medical, Dental, and Vision Benefits
 - Family plans are less than \$15 per month
- Vacation and Floating Days
- Paid Holiday Time
 - 10.5 paid holidays

- Sick & Bereavement Time
- Employee Assistance Program (EAP)
- County Paid Life and Long Term Disability Benefits
- Longevity Incentive
- Public Service Loan Forgiveness
- Public Employee Retirement System (PERS)
 - Fully Paid by County

We offer a Work/Life Balance with our workweek is 37.5 hours. With our reduced schedule, it allows for a healthier work life balance.

For a full list of our benefits, please visit our Benefits webpage: [Benefit Summary](#)

SALARY RANGE	\$5,322 - \$6,715 COLA adjustment on July 1, 2023
CLOSING DATE:	Until Filled
HOW TO APPLY:	www.linncountyhealth.org

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

A copy of the Job Classification for this position as well as the Employment application may be obtained from the Linn County Board of Commissioner's Office, Room 201, Linn County Courthouse, PO Box 100, Albany, OR 97321; at the Oregon Employment Division Office in Albany, or online at <http://www.co.linn.or.us>.