

# **LINN COUNTY CLASSIFICATION**

**TITLE: NUTRITIONIST**  
**NUMBER: 722**  
**PAY RANGE: 14**  
**CATEGORY: OPEU**

**APPROVAL ORDER**  
**NUMBER: 2001-025**  
**DATE: June 6, 2001**

GENERAL STATEMENT OF DUTIES/JOB OBJECTIVES: Provide technical and staff support in carrying out a nutritional program for Women, Infants and Children Program (WIC).

SUPERVISION RECEIVED: Works under the general supervision of the Supervising Nutrition Educator who outlines program goals and evaluates performance; the work is performed with considerable independence in accordance with established rules, regulations and standards of the professional WIC Program.

SUPERVISION EXERCISED: Supervision of employees may or may not be a responsibility of this position; however, may be required to direct activities of less experienced personnel and volunteers in clinical services.

ESSENTIAL FUNCTIONS: A person employed in this classification must possess the capability to perform the following duties to be considered for this position. The duties are essential functions requiring the critical skills and expertise needed to meet job objectives. Additional specific details of these essential functions may be provided by the specific office or department job announcement, if applicable.

1. Review and evaluate the procedures for the certification of WIC applicants.
2. Develop and evaluate the implementation of the nutrition education plan.
3. Evaluate the effectiveness of the educational plan and establish protocols based on this knowledge.
4. Provide individual nutrition counseling to high risk clients.
5. Coordinate WIC efforts with those of other community health care providers.
6. Develop and periodically update special diets; train assistant to instruct clients needing various special diets.
7. Provide ongoing nutritional consultation to Nutrition Educators and other staff as assigned.
8. Develop and maintain effective, harmonious and reasonable work relationships with others.
9. Maintain regular and predictable work attendance.

OTHER FUNCTIONS:

10. Other duties as assigned.

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**RECRUITING REQUIREMENTS:** (Additional specific details may be provided by the specific office or department job announcement, if applicable).

**KNOWLEDGE, SKILL AND ABILITY:** Considerable knowledge of the principles and practices of dietetics and nutrition, Knowledge of community agencies and resources and the current problems pertaining to diet and nutrition among women, infants and children.

Ability to plan, implement and evaluate a nutrition program; ability to perform consultative educational and training processes in carrying out a nutritional program; ability to apply established rules, regulations and standards to a nutrition program and interpret same to agency staff, advisory committee members, elected officials, contracting agencies and the public. Ability to prepare clear, concise written reports and oral presentations.

**EXPERIENCE, EDUCATION AND TRAINING:** Two years of professional experience as a nutritionist or dietician, preferably in public health, and graduation from an accredited college or university with major coursework in foods and nutrition or any satisfactory combination of experience, education and training which demonstrates the ability to perform the work described.

**NECESSARY SPECIAL QUALIFICATIONS:** Possession of a Registered Dietician (R.D.) certificate from the American Dietetic Association preferred; possession of a valid Oregon motor vehicle operator's license and an acceptable driving record at the time of appointment since travel to and from satellite clinics may be required.

**PHYSICAL DEMANDS AND WORK ENVIRONMENT:** Work is generally performed indoors in multiple offices or clinic settings. Work involves travel to various community agencies and schools throughout the County. Work involves a significant amount of locomotion, including operation of a motor vehicle and movement from the vehicle to the office, clinic, community agency or school. Requirements include the ability to see, talk and hear, sit, stand and walk, bend and stoop; use hands to handle or operate objects, tools or controls, including use of a computer keyboard; reach with hands and arms and lift or move thirty (30) pounds. Have sufficient visual acuity to read scales, measuring boards, obtain capillary blood samples, read hemocue machine. Work may involve potential exposure to blood products, cleaning materials and loud noises.