

LINN COUNTY CLASSIFICATION

TITLE: LICENSED PRACTICAL NURSE (JUVENILE DETENTION)
NUMBER: 613 **APPROVAL ORDER NUMBER: 2023-078**
PAY RANGE: 15 **DATE: MARCH 28, 2023**
CATEGORY: SEIU

GENERAL STATEMENT OF DUTIES/JOB OBJECTIVES: Perform professional nursing work in compliance with standards set by the Oregon State Board of Nursing. Participates in the planning of health care programs and the implementation of the health care services provided by the Linn County Juvenile Department.

SUPERVISION RECEIVED: Works under the immediate supervision of the Linn Benton Juvenile Detention Manager and Physician who assigns duties, outlines policies and procedures, reviews work for completeness and compliance and evaluates performance. Works under the authorization of the Linn Benton Detention Center Medical Director who issues Standing Orders and adherence to established policies and nursing practices.

SUPERVISION EXERCISED: Supervision of employees is not a normal responsibility of a person in this classification but may provide training, education and work assignments to other employees.

ESSENTIAL FUNCTIONS: A person employed in this classification must possess the capability to perform the following duties to be considered for and remain in this position. The duties are essential functions requiring the critical skills and expertise needed to meet job objectives. Additional specific details of these essential functions may be provided by the specific office or department job announcement, if applicable.

1. Participate in the assessment, planning and evaluation of general nursing service in assigned area of responsibility or special program; implement as directed by the Medical Director.
2. Provide appropriate nursing care to youth to include sick calls, immunizations, specimen collection and laboratory tests and screenings; diagnose and treat (in emergencies or as directed by the medical doctor contracted with Linn County Juvenile Department), call in prescriptions; verify, set up and administer medications. Coordinate the appropriate administration of medication to youth in accordance with physician orders with the detention staff. Update the MARS sheets for outdated medications for each youth, print at the end of the month going forward and inventory the medicine cabinet for any outdated medications. Check fanny packs and replace medical supplies as needed.
3. Plan and direct the Linn Benton Juvenile Detention Clinic. Give direct care within the scope of licensure and standing orders. Provide nursing services, e.g. may deliver direct observed therapy (DOT) to clients with tuberculosis.
4. Do liaison and coordination of health care providers, parent/guardians, probation/parole officer, Oregon Youth Authority, emergency room, mental health staff, DHS treatment providers, counselors, pharmacy and laboratory. Plan and exchange information with other health care providers as needed.

5. Maintain records of services to youth and clinics and make reports as required. Maintain the medical certifications and inspections as required.
6. Provide case management functions for mental health clients as needed.
7. Participate in the development of policies and procedures related to assigned area of responsibility, e.g. may assure that immunization standing orders are complete and up-to-date with the appropriate signatures.
8. Participate in educational and developmental activities that will enhance professional knowledge and skill.
9. Contribute and participate in emergency preparedness activities for the Department.
10. Develop and maintain effective, harmonious and reasonable work relationships with others.
11. Maintain regular and predictable work attendance.

OTHER FUNCTIONS: This classification covers the most significant essential functions performed by an employee in this position but it does not include other occasional work which may be similar to, related to or a logical assignment of this position. Any one position in this classification may be assigned some or all of the duties listed under essential functions or that arise as other functions. The balance of the various duties, responsibilities and/or assignments of this position may change from time to time based upon management's decisions on how to best allocate resources. Any shift, emphasis or rebalancing does not constitute a change in the essential functions of the job classification.

RECRUITING REQUIREMENTS: (Additional specific details may be provided by the specific office or department job announcement, if applicable).

KNOWLEDGE, SKILL AND ABILITY: Considerable knowledge of the theory and methods of nursing within the scope of his/her current professional licensure. Ability to comprehend, interpret and follow oral and written instructions and to recognize the professional limitations of the position. Ability to maintain records and charts and make clinical reports and observations. Ability to recognize irregularities or significant changes in patient condition or behavior and relate this information to the detention team, registered nurse, physician or the medical director. Ability to maintain an empathetic attitude in relations with clients and their families. Ability to develop and maintain effective working relations with all other staff and the general public.

EXPERIENCE, EDUCATION AND TRAINING: Graduation from a senior high school and from an accredited school for Licensed Practical Nurse training; one year of experience as a Licensed Practical Nurse or any satisfactory equivalent combination of experience, education and training which demonstrates the ability to perform the work described.

NECESSARY SPECIAL QUALIFICATIONS: Possession of a license as a Practical Nurse in Oregon at the time of appointment. Possession of a valid motor vehicle operator's license and an acceptable driving record.

PHYSICAL DEMANDS AND WORK ENVIRONMENT: Work is generally performed indoors at the Linn Benton Juvenile Detention Center and the Probation Offices. Work involves both standing and sitting and a significant amount of movement including operation of a motor vehicle and movement from the vehicle to the office, clinic. Requirements include the ability to see, talk, hear; sit, stand, walk, bend and stoop; use hands to handle or operate objects, tools or controls including use of a computer keyboard; reach with hands and arms and lift or move thirty (30) pounds. Have sufficient visual acuity to read scales, measuring boards, obtain capillary blood samples, read hemocue machine, draw up and administer vaccines. Work may involve potential exposure to blood products and pathogens, cleaning materials and loud noises.