



LINN COUNTY SHERIFF'S OFFICE

Michelle Duncan, Sheriff

1115 Jackson Street SE, Albany, OR 97322

Phone: 541-967-3950

www.linnsheriff.org

MEMORANDUM

To: Board of Commissioners

From: Captain Erik Slinger
Correction Programs Commander

Date: June 17, 2025

Re: Resolution & Order 2025-183

Resolution & Order 2025-183

This Resolution and Order (R&O) renews the current contract with Legal Research Associates (LRA) to provide legal research services for an additional two years. Under this agreement, LRA will continue to offer law library services to adults in custody at the Linn County Jail. Contracting with LRA ensures compliance with state and federal mandates requiring that adults in custody have reasonable, direct access to legal materials.

Financial Impact:

The rates outlined in this renewal remain unchanged from the previous contract, meaning there will be no additional financial impact on the County. There current fee schedule is based on the number of pages printed documents shown below:

1 to 5 pages	\$12.00
6 to 25 pages	\$17.00
26 to 50 pages	\$22.00
51 to 100 pages	\$27.00
101 to 150 pages	\$39.00
151 to 200 pages	\$44.00
201 to 250 pages	\$49.00
251 pages or more	\$60.00



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MEMORANDUM

To: Linn County Board of Commissioners

From: Captain Andy Franklin

Date: June 17, 2025

Re: Resolution & Order No. 2025-220

Resolution & Order No. 2025-220: This Resolution and Order is a five-year agreement with Motorola Solutions to provide cybersecurity protection for the Linn County Sheriff's Office. These services will protect the Linn County Sheriff's Office IT infrastructure, including the servers and systems for the Willamette Valley Operations Consortium (WVOPS) used by multiple partner agencies for CAD, RMS, & JMS purposes.

Financial Impact:

Year 1 & 2: \$217,828.05 - Funded entirely by a grant

Years 3-5: Funded by LCSO and WVOPS Consortium partner agencies. At the end of year 2 we will select one of two options below:

Option 1: \$332,425.09

Option 2: \$246,722.43

LINN COUNTY DEPARTMENT OF HEALTH SERVICES BOARD OF HEALTH REPORT

ITEMS FOR BOARD OF HEALTH

AGENDA

June 17th, 2025

Reports for May 2025

- I. Communicable Disease Report
 - A. May Report
- II. Vital Statistic Reporting
 - A. Births 52
 - B. Deaths 116
 - 1. Vital Statistics Summary
 - 2. Vital Statistics Detail

LINN COUNTY DEPARTMENT OF HEALTH SERVICES

COMMUNICABLE DISEASE REPORT

Page 2 of 2

May 2025	*5 YR Avg May	Current Calendar Year to Date (YTD)	Previous Calendar YTD	Previous Calendar Year Total	**Avg YTD for Prior 5 Calendar Years
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Illness Acquired via Respiratory Exposure

A. Vaccine Preventable

Haemophilus Influenzae	0	0	4	2	4	1
Influenza***	0	0	0	0	0	0
Measles	0	0	0	0	0	0
Meningococcal Disease	0	0	0	0	0	0
Mumps	0	0	0	0	0	0
Pertussis	1	0	28	2	42	2
Rubella	0	0	0	0	0	0

B. Other

Coccidioidomycosis	0	0	1	1	1	0
Cryptococcosis	0	0	1	0	0	0
Legionellosis	1	0	1	1	2	0
Tuberculosis	0	0	2	0	2	0

Miscellaneous

Carbapenem Resistant Enterobacteriaceae	1	0	5	3	7	2
Nontuberculous Mycobacterial Infection	0	0	1	2	3	1
Candida Auris	0	N/A	0	0	0	N/A

* "5 Yr Avg" does not include the current year.

** The "Avg YTD for Prior 5 Yrs" number is the average of the year to date number for the prior five years. It includes the previous year to date value. It does not include the current year.

*** Influenza laboratory confirmed death of a person <18 years of age.

VITAL STATISTICS SUMMARY

Linn County Death Report 5/31/2025

Female: 72
Male: 44
Total: 116

	<u>Primary Cause of Death</u>
Age 10 - 19 yrs 1	1 Gunshot Wound to Head
Age 20 - 29 yrs 1	1 Gunshot Wound
Age 30 - 39 yrs 3	1 Cancer: Esophageal 1 Pending 1 Toxicology Pending
Age 40 - 49 yrs 2	2 Pending
Age 50 - 59 yrs 4	1 Asphyxia 1 Drug Overdose 1 Respiratory Arrest 1 Septic Shock
Age 60 - 69 yrs 12	1 Atrial Fibrillation 1 Blunt Force Trauma to Head 1 Cancer: Adenocarcinoma 1 Cancer: Carcinoma 2 Cancer: Metastatic 1 Cerebrovascular Accident 1 Coronary Artery Disease 1 Heart Disease 1 Kidney Disease 1 Neurocognitive Disorder 1 Sepsis
Age 70 - 79 yrs 35	1 Alzheimer's Disease 1 Atrial Fibrillation 1 Blunt Force Trauma 1 CAD Coronary Artery Disease 1 Cancer: Adenocarcinoma 1 Cancer: Carcinoma 1 Cancer: Cholangiocarcinoma 1 Cancer: Hepatocellular 1 Cancer: Lung 2 Cancer: Malignant Neoplasm 1 Cancer: Melanoma 2 Cancer: Squamous Cell 3 Cardiac Arrest 1 Cerebral Infarction

Primary Cause of Death

- 1 Cerebrovascular Accident
- 2 Congestive Heart Failure
- 1 COPD Chronic Obstructive Pulmonary Disease
- 1 Degenerative Brain Disease
- 1 Dementia
- 1 Fracture
- 1 Heart Block
- 1 Heart Disease
- 2 Heart Failure
- 1 Hip Fracture
- 1 Ischemia
- 1 Neurocognitive Disorder
- 1 Respiratory Failure
- 2 Sepsis
- 3 Vascular Dementia

Age 100 - 109 yrs 1

- 1 Ischemia
-

Total All Ages: 116

Tobacco Related: 26 22.41%
Alcohol Related: 3 2.59%
Diabetes Related: 10 8.62%
Drug Related: 0 0.00%

Ages Age 60 - 69 yrs

Primary COD	Contributing Causes	Death Date	Gender	Age	Manner of Death	Tobacco	Alcohol	Diabetes	Drug
Atrial Fibrillation	CAD w/CABG, Aortic Valve Disorder; Obesity, DM2, HTN, Hyperlipidemia	5/16/2025	F	69		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Blunt Force Trauma to Head	Fall from Standing Height; COPD, DM	5/28/2025	M	69	Accident	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cancer: Adenocarcinoma, Pancreatic, Metastatic to Liver	COPD	5/23/2025	M	68		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cancer: Carcinoma, Advanced Invasive Ductal Carcinoma of the Right Breast ER-/PR Her2-, Metastatic to Lymph Nodes, Ribs & Brain	Renal Cell Cancer	5/25/2025	F	66		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cancer: Metastatic, Primary Lung Cancer, Metastatic to Brain, Mediastinum	Hx of Tobacco Use	5/14/2025	F	63		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cancer: Metastatic, Presumed Primary - Posteromedial Right Lower Lobe, Mediastinal & Right Hilar Adenopathy	Brain, Liver & Bone Metastasis	5/11/2025	F	60		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cerebrovascular Accident, Late Effects	Tobacco Use Disorder, Critical Limb Ischemia of Right Lower Extremity	5/11/2025	F	61		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coronary Artery Disease, Atherosclerotic, Probable Acute Complications	HTN; DM, Obesity	5/9/2025	M	62		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heart Disease, Natural Cardiac Causes	Dyslipidemia, Poorly-Controlled HTN, Sleep Apnea	5/16/2025	M	64		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kidney Disease, End Stage		5/11/2025	F	65		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Neurocognitive Disorder, w/Lewy Bodies		5/7/2025	F	68		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sepsis	E.Coli Bacteremia, Aspiration Pneumonia, Alcohol Abuse & Intoxication	5/29/2025	F	66		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Summary of Deaths by Decade: 12

Ages Age 70 - 79 yrs

Primary COD	Contributing Causes	Death Date	Gender	Age	Manner of Death	Tobacco	Alcohol	Diabetes	Drug
Alzheimer's Disease		5/2/2025	F	72		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Atrial Fibrillation, Paroxysmal	Colon Cancer, Near Scope, Diabetes Type 2; HTN & Hyperlipidemia	5/19/2025	F	78		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Blunt Force Trauma	Bicyclist Collision w/Car	5/2/2025	F	77	Accident	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAD Coronary Artery Disease	NSTEMI, Heart Failure w/Reduced Ejection Fraction, Hx of Ovarian Cancer, Cirrhosis of Liver w/Ascites, Cardiogenic Shock	5/29/2025	F	73		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cancer: Adenocarcinoma, Left Apical Lung w/Metastasis to Brain		5/1/2025	M	78		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Heart Disease, Hypertensive & Renal Disease w/CHF	Chronic Respiratory Failure, End Stage Renal Disease	5/2/2025	F	72	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kidney Disease, End Stage	Essential HTN; DM2, Atrial Fibrillation, CAD, CHF	5/30/2025	F	79	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Liver Disease, Fatty, Non-Alcoholic	CAD, HTN, Diabetes, Hypercholesterolemia	5/6/2025	F	73	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Myocardial Infarction		5/12/2025	M	71	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parkinson's Disease, w/Fluctuating Manifestations	Dementia in Parkinson's Disease, Chronic Heart Failure w/Preserved Ejection Fraction, Permanent Atrial Fibrillation, HTN, CKD3a	5/11/2025	M	79	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parkinson's Disease	Moderate Dementia	5/19/2025	M	70	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pneumonitis, d/t Inhalation of Food & Vomit	Dysphagia, Cerebral Vascular Accident	5/27/2025	F	78	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respiratory Arrest	Interstitial Lung Disease, Hypersensitivity Pneumonitis; Breast Cancer w/Radiation Tx, Cirrhosis	5/11/2025	F	71	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respiratory Arrest, and Acute Hypoxemia	Aspiration, Weakness & Malnutrition, Pancreatic Adenocarcinoma; High Output Ileostomy, Hyponatremia, Severe Malnutrition, COPD, Atrial Fibrillation, Colorectal	5/9/2025	M	75	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respiratory Failure, Acute, Hypoxic	Adenocarcinoma, Whipple Surgery	4/30/2025	F	75	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stroke, Acute Ischemic Left MCA	Acute R-Sided Heart Failure, Bilateral Pulmonary Emboli	5/5/2025	M	71	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vascular Dementia	Aspiration Pneumonia of Both Lower Lobes	5/9/2025	M	79	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Summary of Deaths by Decade: 35

Ages Age 80 - 89 yrs

Primary COD	Contributing Causes	Death Date	Gender	Age	Manner of Death	Tobacco	Alcohol	Diabetes	Drug
Alzheimer's Disease	Severe Vascular Dementia, COPD	5/16/2025	F	85		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alzheimer's Disease, Dementia w/o Behavioral Disturbances		5/11/2025	M	83		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aortic Stenosis, Valvular, Prosthetic	Severe Aortic Stenosis s/p Aortic Valve Replacement; Pulmonary Artery Disease, CAD	5/30/2025	F	81		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cancer: Abdominal, Carcinomatosis	Multiple Sclerosis, Hx of Breast Cancer, Chronic Respiratory Failure w/Hypoxia, COPD, Chronic Hyponatremia, Pulmonary Fibrosis	4/26/2025	F	83		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Ischemia, Cerebral, Chronic	5/8/2025	F	80	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chronic Respiratory Failure, Hx of Smoking, Aortic & Mitral Valve Insufficiency							
Malnutrition, Protein Calorie Natural Causes	5/9/2025	F	89	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pneumonia, Staphylococcal	5/6/2025	M	84	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5/3/2025	F	82	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pulmonary Embolism	4/18/2025	M	84	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Acquired Pneumonia, Impaired Mobility; Rectus Sheath Hematoma, Hx of Stroke, Severe Atherosclerotic Cardiovascular Disease, Rheumatoid Arthritis, Postpolio Syndrome							
Renal Failure	5/19/2025	F	81	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respiratory Failure, Acute	5/17/2025	M	80	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Undetermined Natural Causes	5/1/2025	F	80	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ESRD on Dialysis Since 2017, Insulin Dependent Diabetes, Valvular Heart Disease, HTN, Asthma							
Vascular Dementia	5/6/2025	F	85	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Summary of Deaths by Decade: 33

Ages Age 90 - 99 yrs

Primary COD	Contributing Causes	Death Date	Gender	Age	Manner of Death	Tobacco	Alcohol	Diabetes	Drug
Atherosclerosis, Cerebral	Hx of Tobacco Use	5/18/2025	M	93	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAD Coronary Artery Disease	Atrial Fibrillation, HTN, Severe Pulmonary HTN	5/15/2025	M	92	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cancer: Multiple Myeloma, Not Having Achieved Remission		5/14/2025	F	90	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cancer: Squamous Cell, Lung, Right Upper & Lower Lobes & Left Upper Lobe		4/26/2025	F	90	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cerebrovascular Accident, Ischemic, Late Effects	Essential HTN	4/22/2025	F	94	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Congestive Heart Failure	CAD, Atrial Fibrillation	5/11/2025	M	94	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Congestive Heart Failure	Hypertensive Heart Disease, HTN	5/26/2025	F	91	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COPD Chronic Obstructive Pulmonary Disease	Restrictive Lung Disease, CHF w/Preserved Ejection Fraction, Cerebellar Infarction, Pulmonary HTN, HTN	5/18/2025	F	96	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Degenerative Brain Disease, Senile Dementia, Severe & CVA	DM2	5/3/2025	F	96	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fracture, Complications of Probable Fracture of Right Humerus	Fall from Standing Height; Dementia	5/25/2025	F	90	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		5/7/2025	M	92	Accident	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Thursday, June 12, 2025

LINN COUNTY ENVIRONMENTAL HEALTH		
MONTHLY ACTIVITY REPORT		
FISCAL YEAR		
2024-2025		
FOR MONTH OF MAY		
	THIS	YEAR TO
	MONTH	DATE
		PREVIOUS
		YTD
ON-SITE SEWAGE DISPOSAL		
Site Evaluation Applications	5	57
Permit Applications		
New	8	52
Alterations/Remodels/Replacements	1	25
Repair	10	71
Renewal/Transfer	0	4
Authorization to Connect Applications	1	56
Plan Review Applications on Existing Systems	0	0
Precovers Requested	16	211
Precovers Waived	0	1
Septic Pumper Truck Inspections	4	29
Operations & Maintenance Log Reviews	0	353
Complaints Received	1	12
LICENSED FACILITIES		
Food Service Facilities		
Routine Inspections	44	607
School Kitchens	3	106
Mobiles/Commissaries	28	202
Follow-up Inspections	32	374
Failed to Comply	0	21
Licensed Facility Plan Reviews	2	25
Pre-Opening Inspections	1	29
Temporary Restaurants	16	99
Benevolent Restaurants	13	67
Recreational Facilities		
Organizational Camps	0	6
Recreational Vehicle Parks	4	22
Swimming Pools & Spas	0	85
Hotels/Motels	1	10
Day Cares	6	58
Complaints Received	2	68

LINN COUNTY ENVIRONMENTAL HEALTH		
MONTHLY ACTIVITY REPORT		
FISCAL YEAR		
2024-2025		
FOR MONTH OF MAY		
	THIS	PREVIOUS
	MONTH	YTD
	DATE	
PUBLIC WATER SYSTEMS		
Routine Sanitary Surveys	1	27
Deficiency Follow-ups	2	8
Alerts	4	75
SOLID WASTE		
Complaints Received	1	2
TOTAL NET FUNDS DEPOSITED	\$155,369	\$1,267,736
	\$1,322,808	



Linn County Health Services

"Working Together to promote the health and well-being of all Linn County residents"

Toll Free: 800.304.7468
TTY/Oregon: 800.735.2900

PO Box 100, Albany, OR, 97321
linncountyhealth.org

Memorandum

Date: June 17, 2025

To: Linn County Board of Commissioners
Darrin Lane, Linn County Administrative Officer

From: Todd Noble, Health Administrator

RE: **Resolution & Order 2025-226** – Contract for Construction Manager General Contractor

(CMGC) Services with Essex Construction for Linn County Crisis Stabilization Center

Linn County Health Services received authorization under Resolution & Order No. 2025-132 to issue a Request for Proposals (RFP) for Construction Manager/General Contractor (CMGC) services for the Crisis Stabilization Center project.

On April 9, 2025, the Linn County Board of Commissioners approved Resolution & Order No. 2025-132, which authorized the release and advertisement of the CM/GC RFP. The RFP was published the same day on the Linn County Health Services website and subsequently advertised in the Daily Journal of Commerce (online) and the State of Oregon's Oregon Buys procurement system.

A mandatory pre-proposal conference was held on April 16, 2025, at 10:00 a.m. and was attended by twenty (20) interested firms.

By the submission deadline of April 30, 2025, the following firms submitted proposals:

- Gerding Builders
- McHenry Remodeling
- Essex Construction
- GBC Construction
- Woodburn Construction
- CB Construction

Administration

M: 541.704.3004 F: 541.924.6904
toddnoble@linncountyhealth.org

Alcohol & Drug Treatment

M: 541.967.3819 F: 541.967.7259
justinthomas@linncountyhealth.org

Developmental Disabilities

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Environmental Health

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Mental Health

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Public Health

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PO Box 100, Albany, OR, 97321
linncountyhealth.org

A selection committee reviewed and scored the proposals in accordance with the criteria set forth in the RFP. Essex Construction, located at 4284 W. 7th Avenue, Eugene, Oregon 97402, received the highest overall score.

A Notice of Intent to Award was issued, and no protests were received.

Linn County Health Services respectfully requests the Board's approval of Resolution & Order No. 2025-226, authorizing a contract with Essex Construction to provide CMGC services for the Linn County Health Services Crisis Stabilization Center.

Thank you for your time and consideration of this request.

Resolution & Order No. 2025-233

This Contract for Services is between Oregon Corrections Enterprises (OCE) and Linn County for the purchase of furniture for the Linn County Crisis Stabilization Center. The Linn County Health Department received funding from the Oregon Health Authority (OHA) to support the furnishing of the Crisis Stabilization Center. Per OHA requirements, these funds must be spent by June 30, 2025, or be returned. This contract, not to exceed \$99,671.00, includes the purchase of furniture as well as storage of the items until the facility opens in 2026.

Administration

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LINN COUNTY SPECIAL/RURAL TRANSPORTATION

PO Box 100, Albany OR 97321-0031 maudlin@co.linn.or.us Phone (541)409-4494

BOARD OF COMMISSIONERS

Roger Nyquist
Sherrie Sprenger
Will Tucker

REAGAN MAUDLIN

Special/Rural Transportation Coordinator

June 17th, 2025 Agenda Summary

To: Board of Commissioners
From: Reagan Maudlin, Linn County Special/Rural Transportation Coordinator
Date: June 17th, 2025
RE: R&O 2025-227

R&O 2025-227: Enter into ODOT Agreement 35852- 2025-2027 Statewide Transportation Improvement Funds (STIF)

It is respectfully requested that the Board of Commissioners for Linn County approve and enter into ODOT Agreement 35852 to receive Statewide Transportation Improvement Funds (STIF) for the 2025-2027 biennium and steward the funds in accordance with the 2025-2027 STIF Plan for Linn County.

The Board of Commissioners, after review, approved the 2025-2027 STIF Plan for Linn County on January 14th, 2025, Resolution and Order 2025-014. At the time, it was anticipated that this would be the final stage for BOC approval, consistent with past practices of ODOT around STIF agreements. ODOT past practice was to treat the submission of the STIF Plan as both the application and the agreement once the OTC approved the STIF Plans. ODOT announced that there would be a new practice, under the direction of the Department of Justice, of establishing formal agreements for STIF funds and entering into the formal agreements would be the new required process.

ODOT Agreement 35852 describes the terms and responsibilities surrounding STIF as they have been followed in practice since inception. The process of navigating the new agreement requirement with ODOT has been positive and collaborative. ODOT Agreement 35852 has been reviewed and appears to be consistent with the rules and practices surrounding STIF.

Once the Linn County Board of Commissioners approve Agreement 35852, it will be returned to ODOT to finalize. Once finalized, subrecipient/intergovernmental agreements will be drafted between Linn County and the intended recipients identified in the projects and tasks within the STIF Plan.

Background: R&O 2025-014: 2025-2027 Statewide Transportation Improvement Fund (STIF) Plan Adoption

On January 14th, 2025, the Board of Commissioners for Linn County approved the prepared STIF Plan reflecting the Linn County Transportation Advisory Committees (also serving as the STIF Advisory Committee) recommendations for project funding during the 25-27 biennium and contingently approved Project 10 pending an outcome of support from the Linn County Transportation Advisory Committee also functioning as the STIF Advisory Committee. The text following this paragraph is from the agenda summary information that was provided, in combination with a copy of the STIF plan, to the BOC for Resolution and Order 2025-014 in January:

There are two types of STIF funding reflected in the STIF Plan: Population funds and Payroll funds. Population funds are allocated to the County based on a population data and Payroll funds are allocated to the County based on payroll tax revenue collected. The STIF Plan reflects the collaborative effort to budget estimated revenue to be received in the 2025-2027 biennium.

Population funds represent what has been prior known as STF. TAC recommendations for STIF Population funds reflect the priority to provide special transportation to older and persons with disabilities. This funding is available for broader types of transportation providers including non-profits and client only services. STIF Population estimated allocation for the 25-27 biennium \$706,898.

The STIF Payroll Funds are limited to only funding Public Transportation Service Providers and have priority to increase and maintain services to low income households, provide low/no fare services to students grades 9-12, as well as expand and improve transportation services. TAC recommendations for STIF Payroll funds in the STIF Plan reflect a priority to preserve existing services to the broadest geographic area of the county possible, while supporting expansion as feasible with available resources and sensitivity to funding received from payroll generated tax revenue in the various areas. STIF Payroll fund estimated allocation for the 25-27 biennium \$4,339,334.

In addition to the estimated allocations for the biennium, the STIF Plan must also account for any existing STIF funds from the prior biennium: unused funds from current projects, reserve account balances, and any accrued interest. These funds are considered in addition to the 25-27 allocations and must be represented in the 25-27 STIF Plan. The estimated total resources from 23-25 reflected in the 25-27 STIF Plan \$1,246,540.

Project 10 is included on a contingency basis, a late submission from OCWCOG who have requested the remainder of their 23-25 funds be included as a new project in 25-27 totaling: \$82,398 as carry forward.

ODOT has shared updated estimates for 25-27 STIF Funds in November that predict a potential increase in funding in excess of the posted estimates from August that were used for allocations. Up to 20% of the August estimates are recommended by ODOT to be added to STIF Plans to reflect an increase in the budget and capture these funds should they materialize. The LC TAC has recommended to reflect this increase in the Reserve project for 25-27 to be assigned at a later date should the increase actualize. Potential additional STIF resources calculated at 20% of the August estimate \$1,009,263.

The total budget for the 25-27 STIF Plan \$7,384,433

Summary of TAC Recommendations as follows:

STIF Population (STF) Project recommendations (Project 1):

1. Linn County Administration	\$29,000
2. Albany Paratransit/Call-A-Ride	\$48,000
3. Lebanon/LINX	\$190,000
4. Oregon Cascades West Council of Governments Vouchers	\$30,212
5. Oregon Cascades West Council of Governments Seniors	\$9,600
6. Oregon Mennonite Residential Services	\$14,400
7. Sunshine Industries Unlimited, Inc.	\$54,000
8. Senior Citizens of Sweet Home Inc. Dial-A-Bus	\$46,486
9. Senior Citizens of Sweet Home Inc. Linn Shuttle	\$170,000
10. Volunteer Caregivers	\$115,200
TOTAL:	\$706,898

STIF Population Reserves (Project 9 Task 2) \$156,397*

*Reflects a \$15K existing contingency and captures 20% potential increase of \$141,367

STIF Payroll Project recommendations:

1. **Project 2 Linn County Program Development and Admin** Expenses associated with Linn County serving as the Qualified Entity **\$315,000**
2. **Project 3 Oregon Cascades West Council of Governments** Seamless Transit, maintains existing bus tracking software and public user interface **\$49,000**
3. **Project 4 City of Albany ATS Project** is a continuation of the Albany Transit System services at expansion levels
 - a. **Task 1 Operating assistance for ATS** **\$1,275,850**
 - b. **Task 2 Placeholder for match ATS Bus** **\$1,000**
4. **Project 5 City of Albany Loop Expansion Project** maintains Loop and expansion services that began in December of 2021
 - a. **Task 1 Operating assistance for LB Loop** **\$782,000**
 - b. **Task 2 Carry forward match for Loop Bus** **\$90,000**
5. **Project 6 Lebanon/LINX Project** maintains existing program services at expansion levels including use for match to leverage other resources **\$1,598,000**
6. **Project 7 Contracted Services with Senior Citizens of Sweet Home Inc./ Linn Shuttle** An ongoing existing Linn County commuter project **\$820,000**
7. **Project 8 Contracted Services with Senior Citizens of Sweet Home Inc./ Dial-A-Bus Project** maintains existing Dial-A-Bus Services **\$467,000**
8. **Project 9 Reserve Accounts:**
 - a. **Task 1: STIF Payroll fund reserves** **\$1,040,890***

*Houses \$173,024 in carryforward reserve funds and captures a potential increase in payroll funds collected in the biennium up to 20% of estimated allocation or \$867,866.

- b. **Task 2: STIF Population fund reserves** **\$156,397***

*Reflects a \$15K existing STF contingency (counted as "other funds" and so Plan Maximum in STIF Plan will reflect a total less \$15K) and captures 20% potential increase of \$141,397

9. **Project 10 OCWCOG Match for Mobility Hub Project** carries forward the remaining, unused funds awarded in 23-25 to 25-27 for use in the construction phase **\$82,398***

*Project 10 is a late submission and requests that the LC BOC approve inclusion in the 25-27 STIF Plan contingent on an LC TAC review at a later date. *This project was later approved by the LC TAC at a publicly held meeting on 01/23/2025.*

25-27 STIF PLAN TOTAL:

\$7,384,433*

**STIF Plan Grand Total in the STIF Plan document reflects \$7,369,433, which is \$15,000 less the figure above due to the STIF Pop reserve funds being carried forward from STF contingency and thus included as "other funds," rather than STIF Funds.*

The TAC applied criteria pursuant to OAR 732-042-0010 to arrive at their recommendations. The STIF Plan reflects a priority to preserve existing services in Linn County and support expansion projects as resources are available and allow, citing the Linn County Sub-Allocation Method adopted 12/13/2022 and the Linn County Coordinated Human Services Plan adopted 10/17/2023.



Linn County Fairgrounds & Expo Center

Monthly Facility Activity Report

Reporting Month: April - May 2025

1. Financial Overview

Revenue:

Event Revenue (Collected):

- **April Revenue:** \$198,244
- **May Revenue:** \$49,073
- **Fiscal Year to Date (FYTD) Revenue:** \$1,032,672

Outstanding Invoices (Pending Collection): 11/ **Total:** \$26,487

Confirmed Event Revenue (Booked):

- April booked event revenue: \$142,685
- May booked event revenue: \$40,895

Expenditures:

Personnel:

- **April Personnel Costs:** \$69,097
- **May Personnel Costs:** \$68,915

Materials and Services:

- **April Materials and Services:** \$67,340
- **May Materials and Services:** \$59,567

2. Facility Usage & Operations

Facility Utilization Overview:

April:

- **Total Events/Functions Hosted in April:** 26
- **Primary Venue Used:** Willamette Conference Center
- **Average Weekly Event Load:** 5–6 events/week
- **Utilization Rate:** High, near full weekend capacity

May:

- **Total Events/Functions Hosted in May:** 18
- **Primary Venue Used:** Willamette Conference Center
- **Average Weekly Event Load:** 4-5 events/week
- **Utilization Rate:** Medium, Low weekend event bookings with higher weekday schedule.

Notable Large Event Breakdown: April / May

Event Name	Dates	Estimated Attendance
Chintimini Kennel Club Dog Show	Apr 2–6	5000+
Bridge Maintenance Workshop	Apr 7-10	75+
OSHET Horse Show	Apr 10–13	600+
Rasani Fair	Apr 11-13	2000+
Oregon Schools Facilities Convention	Apr 15-17	1600+
Oregon Woman for Ag	Apr 18-19	1200+
Blackberry Junction	Apr 21-26	1000+
Home Show	Apr 23-28	1500+
Oregon Guns and More Show	May 2-4	2200+
Cascade to Coast Short School	May 12-15	525
Northwest Buckskin Show	May 16-18	250
Linn County 4-H Horse Show	May 23-25	100
Oregon Cowboy Dressage Show	May 29-June 1	350

3. Operational Notes

- **Maintenance Performed:**
 - Repaired lighting in NW parking lot
 - Preventative HVAC spring servicing
 - Restroom plumbing repair in Willamette/Santiam Buildings
 - Temporary Power inventory / maintenance
 - RV Site maintenance
- **Safety & Compliance:**
 - No Reported injuries or incidents

4. Staffing

- **Personnel Overview:**

April:

- Core staff (full-time): 7
- Temporary staff utilized: 49
- Temp Hours logged: 392

May:

- Core staff (full-time): 7
- Temporary staff utilized: 27
- Temp Hours logged: 216

- **Training & Development:**

- EAP (Emergency Action Plan) is being developed for the Linn County Fair with help from the Linn County Sheriff's Office and Rick Lentz
- Event training packet creation is underway for seasonal staff support for the 2025 Linn County Fair.

5. Forecast: June Events

June 2025

- **Scheduled Events:** 24 – mostly small conference room / horse class events
- **Estimated Event Revenue:** \$85,699
- **Key Events:**

Event Name	Dates
Oregon Cowboy Dressage Show	May 29 - June 1
YCLA Field Days	June 13-14
FMCA NW RV Rally	June 15-21
The Blacksheep Gathering	June 25-29



COMMISSIONER UPDATE

YEAR TO DATE FINANCIALS - 2024/2025

Facility Receipt Comparison		22/23	23/24	24/25	Up/Down
	July	\$ 42,060.00	\$ 12,205.00	\$ 29,818.00	\$ 17,613.00
24/25 Budget	August	\$ 92,921.00	\$ 49,018.00	\$ 68,083.00	\$ 19,065.00
\$ 1,089,034.00	September	\$ 45,796.00	\$ 57,626.00	\$ 36,089.00	\$ (21,537.00)
90,753	October	\$ 103,347.00	\$ 135,045.00	\$ 77,514.00	\$ (57,531.00)
	November	\$ 60,497.00	\$ 124,096.00	\$ 57,448.00	\$ (66,648.00)
	December	\$ 51,557.00	\$ 71,386.00	\$ 178,540.00	\$ 107,154.00
	January	\$ 126,622.00	\$ 161,850.00	\$ 84,562.00	\$ (77,288.00)
	February	\$ 114,775.00	\$ 80,504.00	\$ 127,371.00	\$ 46,867.00
	March	\$ 129,911.00	\$ 71,150.00	\$ 125,931.00	\$ 54,781.00
	April	\$ 102,580.00	\$ 176,312.00	\$ 198,244.00	\$ 21,932.00
	May	\$ 135,727.00	\$ 123,397.00	\$ 49,072.00	\$ (74,325.00)
	June	\$ 62,458.00	\$ 51,183.00		
TOTAL		\$ 1,068,251.00	\$ 1,113,772.00	\$ 1,032,672.00	\$ (29,917.00)
2024/2025 TLT Revenue		22/23	23/24	24/25	
	July	\$ -	\$ -	\$ 7,252.00	
24/25 Budget	August	\$ -	\$ -	\$ -	
\$ 350,000.00	September	\$ -	\$ -	\$ 35,514.00	
29,167	October	\$ -	\$ -		
	November	\$ -	\$ 90,711.00		
	December	\$ -	\$ 3,536.00	\$ 10,495.00	
	January	\$ -	\$ 3,040.00	\$ 16,500.00	
	February	\$ -	\$ -		
	March	\$ -	\$ 3,500.00		
	April	\$ -	\$ 16,167.00		
	May	\$ -	\$ 8,181.00	\$ 312,283.00	
	June	\$ -	\$ 318,305.00		
TOTAL		\$ -	\$ 443,440.00	\$ 382,044.00	
					Balance Remaining \$ (32,044.00)
M & S Comparison		22/23	23/24	24/25	Up/Down
	July	\$ 40,401.00	\$ 49,914.00	\$ 23,329.00	\$ (26,585.00)
24/25 Budget	August	\$ 22,250.00	\$ 46,718.00	\$ 53,467.00	\$ 6,749.00
\$ 615,201.00	September	\$ 63,611.00	\$ 55,623.00	\$ 41,405.00	\$ (14,218.00)
51,267	October	\$ 41,395.00	\$ 30,829.00	\$ 50,289.00	\$ 19,460.00
	November	\$ 58,842.00	\$ 79,059.00	\$ 56,054.00	\$ (23,005.00)
	December	\$ 73,043.00	\$ 59,067.00	\$ 51,067.00	\$ (8,000.00)
	January	\$ 52,010.00	\$ 51,148.00	\$ 59,335.00	\$ 8,187.00
	February	\$ 41,587.00	\$ 48,258.00	\$ 46,149.00	\$ (2,109.00)
	March	\$ 66,132.00	\$ 80,444.00	\$ 60,508.00	\$ (19,936.00)
	April	\$ 70,154.00	\$ 69,858.00	\$ 67,340.00	\$ (2,518.00)
	May	\$ 71,451.00	\$ 69,451.00	\$ 59,565.00	\$ (9,886.00)
	June	\$ 45,226.00	\$ 32,031.00		
TOTAL		\$ 646,102.00	\$ 672,400.00	\$ 568,508.00	\$ (71,861.00)
					YOY -10% Balance Remaining \$ 46,693.00
Personnel Services		22/23	23/24	24/25	Up/Down
	July	\$ 59,591.00	\$ 53,063.00	\$ 75,240.00	\$ 22,177.00
24/25 Budget	August	\$ 67,335.00	\$ 61,915.00	\$ 84,629.00	\$ 22,714.00
\$ 1,028,334.00	September	\$ 60,752.00	\$ 54,000.00	\$ 80,126.00	\$ 26,126.00
85,695	October	\$ 63,942.00	\$ 62,157.00	\$ 80,572.00	\$ 18,415.00
	November	\$ 70,601.00	\$ 49,151.00	\$ 80,429.00	\$ 31,278.00
	December	\$ 96,753.00	\$ 66,131.00	\$ 96,015.00	\$ 29,884.00
	January	\$ 47,007.00	\$ 74,213.00	\$ 67,041.00	\$ (7,172.00)
	February	\$ 47,971.00	\$ 75,235.00	\$ 68,886.00	\$ (6,349.00)
	March	\$ 47,381.00	\$ 77,581.00	\$ 70,506.00	\$ (7,075.00)
	April	\$ 49,332.00	\$ 72,608.00	\$ 69,097.00	\$ (3,511.00)
	May	\$ 51,093.00	\$ 66,617.00	\$ 68,916.00	\$ 2,299.00
	June	\$ 47,555.00	\$ 68,579.00		
TOTAL		\$ 709,313.00	\$ 781,250.00	\$ 841,457.00	\$ 128,786.00
					Balance Remaining \$ 186,877.00



Linn County Fair & Expo
3700 Knox Butte Rd
Albany, OR 97322
Phone: 541-926-4314 Fax: 541-926-8630

APRIL EVENT REVENUE

Event Date	Book #	Client	Revenue
4/1/2025	8019	Christmas Storybook Land	\$0.00
4/2/2025	7609	Chintimini Kennel Club	\$59,995.00
4/3/2025	8010	10 Dtech	\$270.00
4/7/2025	6873	ODOT	\$3,682.50
4/10/2025	7335	OHSET - North Valley	\$14,440.00
4/10/2025	7750	SkillsUSA Oregon, Inc.	\$625.00
4/11/2025	7408	Rasani Body, Mind & Spirit Fair	\$3,849.50
4/12/2025	7863	Oregon State Credit Union	\$75.00
4/15/2025	7427	Oregon School Facilities Management Association	\$19,667.25
4/16/2025	7800	OHSET- Willamette District	\$12,899.50
4/18/2025	7245	Oregon Women for Agriculture	\$7,083.25
4/18/2025	8023	Community Services Consortium	\$640.00
4/19/2025	8022	Verbatim Church	\$300.00
4/20/2025	7005	FMCA Northwest Area	\$100.00
4/21/2025	8000	CIS Trust	\$160.00
4/21/2025	7914	Blackberry Junction	\$4,760.62
4/23/2025	7774	Oregon Hearth & Home Events	\$13,387.25
4/24/2025	7803	Linn County Farm Bureau	\$0.00
4/24/2025	8039	Linn County Expo	\$0.00
4/26/2025	7125	Chapter GF P.E.O Sisterhood	\$400.00
4/28/2025	7940	Philomath Equestrian Team	\$300.00
			\$142,634.87

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MAY EVENT REVENUE

Event Date	Book #	Client	Revenue
5/2/2025	7452	Oregon Guns and More, LLC	\$8,073.00
5/3/2025	7913	Linn County Sheriffs Office	\$500.00
5/7/2025	7704	CIS Trust	\$780.00
5/8/2025	8093	Linn County Expo	\$0.00
5/9/2025	7819	Market For The Strange	\$1,906.75
5/12/2025	7411	Cascade to Coast Short School	\$10,995.00
5/15/2025	7323	NW Buckskin Club	\$9,915.00
5/16/2025	7153	ORCA - Oregon Charter Academy	\$1,787.50
5/17/2025	7413	Sick Town Roller Derby	\$2,982.50
5/17/2025	7747	Oregon Wrestling Association	\$2,021.00
5/19/2025	8113	Linn County Expo	\$75.00
5/22/2025	8060	Willamette Association of Realtors	\$130.00
5/23/2025	7474	Oregon State University Extension	\$635.00
5/24/2025	8056	Kathryn Horsfall	\$375.00
5/25/2025	7486	Mid Valley Coin Club	\$640.00
			\$40,815.75



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April 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 (BNI) ALBANY BUSINESS BUILDERS - MONTHLY MEETING 4-H Ride Night Board Meeting Open Ride Closed Due To Event Activity	2 Chintimini Kennel Club - Dog Show Elected Officials Open Ride Closed Due To Event Activity	3 Albany Chamber of Commerce Morning Greeters Chintimini Kennel Club - Dog Show Open Ride Closed Due To Event Activity	4 Chintimini Kennel Club - Dog Show Open Ride Closed Due To Event Activity	5 Chintimini Kennel Club - Dog Show Open Ride Closed Due To Event Activity Planning Meeting
6 Chintimini Kennel Club - Dog Show Open Ride Closed Due To Event Activity	7 Bridge Maintenance Workshop Open Ride Closed Due To Event Activity Weekly Rotary Meeting	8 Bridge Maintenance Workshop Scio OHSET Practice	9 Bridge Maintenance Workshop	10 Bridge Maintenance Workshop OHSET North Valley - Horse Show Open Ride Closed Due To Event Activity SkillsUSA Oregon Culinary Training	11 OHSET North Valley - Horse Show Open Ride Closed Due To Event Activity RaSani Fair SkillsUSA Oregon Culinary Training	12 OHSET North Valley - Horse Show Open Ride Closed Due To Event Activity RaSani Fair Shred Day
13 OHSET North Valley - Horse Show Open Ride Closed Due To Event Activity RaSani Fair	14 Fair Board Willamette District OHSET Practice	15 OSFMA Convention Sweet Home OHSET Practice	16 4-H Ride Night OHSET - Willamette District Horse Show OSFMA Convention Practice Ride	17 OHSET - Willamette District Horse Show Open Ride Closed Due To Event Activity OSFMA Convention	18 OHSET - Willamette District Horse Show Open Ride Closed Due To Event Activity Oregon Women for Agriculture Auction and Dinner W&E All Staff Meeting	19 Easter Egg Hunt OHSET - Willamette District Horse Show Open Ride Closed Due To Event Activity Oregon Women for Agriculture Auction and Dinner
20 OHSET - Willamette District Horse Show Open Ride Closed Due To Event Activity PLANNING MEETING	21 Drone Training Linn County Republican Party Central Committee Meeting PLANNING MEETING Sale - Blackberry Junction	22 4H Archery Practice PLANNING MEETING Sale - Blackberry Junction Sweet Home OHSET Practice	23 Forum Lunch Heart of the Valley Home & Garden Show PLANNING MEETING Roga Practice Sale - Blackberry Junction	24 Heart of the Valley Home & Garden Show PLANNING MEETING Sale - Blackberry Junction Tractor Driving Contest Veterans Honor Flight	25 4H Archery Practice Heart of the Valley Home & Garden Show Sale - Blackberry Junction	26 Heart of the Valley Home & Garden Show Open Ride Closed Due To Event Activity P.E.O Reciprocity Sale - Blackberry Junction
27 Heart of the Valley Home & Garden Show LIVESTOCK (BEEF) DAY	28 Heart of the Valley Home & Garden Show Linn County Budget Hearing OHSET- Philomath Weekly Rotary Meeting	29 4H Archery Practice CPR First Aid Training Dog Classes Linn County Budget Hearing Sweet Home OHSET Practice	30 Linn County Budget Hearing OHSET- Philomath			

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May 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4 Oregon Ground Search & Management Oregon Guns and More Show	5 LBCC Livestock Judging Oregon Ground Search & Management Weekly Rotary Meeting	6 (BNI) ALBANY BUSINESS BUILDERS - MONTHLY MEETING Board Meeting Dog Classes LBCC Livestock Judging Oregon Ground Search & Management	7 4-H Ride Night CIS Training Seminar Oregon Ground Search & Management	8 LINN COUNTY PARKS DEDICATION	9 4H Archery Practice Market For The Strange	10 Market For The Strange Open Ride Closed Due To Event Activity Pacific NW Barrel Race
11	12 Cascade to Coast Short School	13 Cascade to Coast Short School Dog Classes	14 Cascade to Coast Short School Special Needs Ride Weigh In	15 Cascade to Coast Short School NW Buckskin Club Horse Show Open Ride Closed Due To Event Activity	16 NW Buckskin Club Horse Show Open Ride Closed Due To Event Activity ORCA- Oregon Charter Academy	17 NW Buckskin Club Horse Show Open Ride Closed Due To Event Activity OWA Banquet Sick Town Roller Derby
18 MID-WINTER 2025 PLANNING MEETING NW Buckskin Club Horse Show Open Ride Closed Due To Event Activity	19 Coastal Farm Hardlines Training - Private Event GENERATOR SERVICE IN AM - Linn County Republican Party Central Committee Meeting Weekly Rotary Meeting	20 4H Archery Practice Coastal Farm Hardlines Training - Private Event Dog Classes Points for Profit - Fundraiser Banquet	21 4-H Ride Night DRONE TRAINING LCMH In-Service	22 LARRC Training	23 Linn County 4-H - Horse Pre-Fair Open Ride Closed Due To Event Activity	24 Celebration of Life Linn County 4-H - Horse Pre-Fair Open Ride Closed Due To Event Activity
25 Linn County 4-H - Horse Pre-Fair Mid Valley Coin Club - Coin Show Open Ride Closed Due To Event Activity	26 Open Ride Closed Due To Event Activity	27 Dog Classes	28 Forum Lunch	29 Open Ride Closed Due To Event Activity Oregon Cowboy Dressage Alliance Gathering	30 Open Ride Closed Due To Event Activity Oregon Cowboy Dressage Alliance Gathering	31 Open Ride Closed Due To Event Activity Oregon Cowboy Dressage Alliance Gathering

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June 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Open Ride Closed Due To Event Activity Oregon Cowboy Dressage Alliance Gathering	2 Area Meeting Shooting Sports - PK Training - Private Event Weekly Rotary Meeting	3 (BNI) ALBANY BUSINESS BUILDERS - MONTHLY MEETING Board Meeting Dog Classes Road Scholar RS12- Workplace Safety Training	4 4-H Ride Night Road Scholar RS12- Workplace Safety Training	5 ODOT Core Training	6 4H Archery Practice	7 PARKING LOT SECURITY - TRUCK RALLY
8 GRADUATION PARTY	9 Fair Board Weekly Rotary Meeting	10 Dog Classes Storybook Land Publicity Committee	11 4-H Ride Night Behavioral Health Ethics Training Elected Officials Open Ride Closed Due To Event Activity Practice Ride	12 Open Ride Closed Due To Event Activity	13 LCYLA Field Days Open Ride Closed Due To Event Activity	14 Graduation Party LCYLA Field Days Open Ride Closed Due To Event Activity
15 FMCA Northwest Area Rally Open Ride Closed Due To Event Activity	16 4-H BARN SET FOR BLACKSHEEP FMCA Northwest Area Rally Linn County Republican Party Central Committee Meeting Open Ride Closed Due To Event Activity	17 Dog Classes Flagger Training FMCA Northwest Area Rally Open Ride Closed Due To Event Activity	18 FMCA Northwest Area Rally Forum Lunch Open Ride Closed Due To Event Activity	19 FMCA Northwest Area Rally Open Ride Closed Due To Event Activity	20 FMCA Northwest Area Rally Open Ride Closed Due To Event Activity	21 FMCA Northwest Area Rally Open Ride Closed Due To Event Activity
22 FMCA Northwest Area Rally MID-WINTER 2025 PLANNING MEETING Open Ride Closed Due To Event Activity	23 Open Ride Closed Due To Event Activity Weekly Rotary Meeting	24 Open Ride Closed Due To Event Activity	25 Open Ride Closed Due To Event Activity The Black Sheep Gathering	26 Open Ride Closed Due To Event Activity The Black Sheep Gathering	27 Open Ride Closed Due To Event Activity The Black Sheep Gathering	28 Open Ride Closed Due To Event Activity The Black Sheep Gathering
29 Open Ride Closed Due To Event Activity The Black Sheep Gathering	30 Open Ride Closed Due To Event Activity Weekly Rotary Meeting					

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July 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 (BNI) ALBANY BUSINESS BUILDERS - MONTHLY MEETING Board Meeting Dog Classes Open Ride Closed Due To Event Activity	2 Open Ride Closed Due To Event Activity	3 Open Ride Closed Due To Event Activity	4 Open Ride Closed Due To Event Activity	5 Open Ride Closed Due To Event Activity
6 Open Ride Closed Due To Event Activity	7 Open Ride Closed Due To Event Activity	8 Dog Classes Open Ride Closed Due To Event Activity	9 Open Ride Closed Due To Event Activity	10 Open Ride Closed Due To Event Activity	11 Open Ride Closed Due To Event Activity	12 Open Ride Closed Due To Event Activity
13 Open Ride Closed Due To Event Activity	14 Fair Board Open Ride Closed Due To Event Activity	15 Open Ride Closed Due To Event Activity	16 Open Ride Closed Due To Event Activity	17 Linn County Fair Open Ride Closed Due To Event Activity	18 Linn County Fair Open Ride Closed Due To Event Activity	19 Linn County Fair Open Ride Closed Due To Event Activity
20 Open Ride Closed Due To Event Activity	21 Linn County Republican Party Central Committee Meeting Open Ride Closed Due To Event Activity	22 BENTON COUNTY FAIR PANEL PICKUP Open Ride Closed Due To Event Activity	23 LCMH All Staff Meeting Open Ride Closed Due To Event Activity	24 Open Ride Closed Due To Event Activity	25 Open Ride Closed Due To Event Activity	26 Open Ride Closed Due To Event Activity
27 Open Ride Closed Due To Event Activity	28 Clothing - PK Training - Private Event Weekly Rotary Meeting	29 Clothing - PK Training - Private Event Dog Classes	30	31		

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Linn County Expo Center

3700 Knox Butte RD Albany, OR 9732

Phone (541) 926-4314 Fax (541) 926-8630 www.lcfairexpo.com

Memorandum

To: Linn County Board of Commissioners

From: Kris Barnes, Director, Linn County Expo Center

Date: June 9, 2025

RE: Resolution & Order 2025-221 – Lease agreement with the City of Albany for long-term use of Airport Property for Linn County Expo activities.

I am before you today June 17th 2025 requesting approval of Resolution and Order #2025-221. This approval will authorize the Linn County Expo Center to enter into a formal lease agreement with the City of Albany for the use of a designated piece of property located at the southwest corner of the Linn County Expo Center, bordering the Albany Municipal Airport. This lease agreement is for 5 years ending January 2030 with option to renew every 5 years thereafter.

This property has been exclusively utilized by the Linn County Expo Center for the past 25 years. It serves multiple vital functions that are integral to the Center's operational efficiency and event management capabilities. Specifically, the area is used for temporary storage of expo equipment, overflow parking during large events, and as versatile event space. Additionally, it functions as the designated camping area for Linn County Fair 4-H participants.

The importance of this property cannot be overstated, as it plays a critical role in facilitating smooth event production and logistics. It provides essential relief from congestion on the grounds during major events, enabling efficient movement and storage of equipment off-site to better accommodate client needs and improve overall site management. This strategic utilization of the property ensures the continued success and seamless operation of the Linn County Expo Center's diverse events and activities.

Financial Impact: None

Staff Recommendation: Approve

Thank you,

A handwritten signature in black ink, appearing to be "Kris Barnes", written over a blue triangular graphic element.



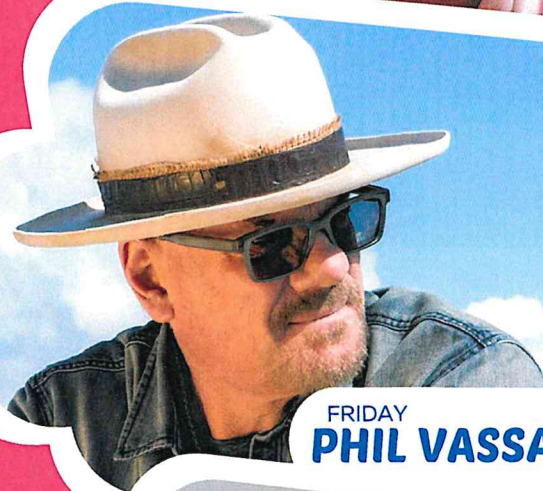
JULY 17-19

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JULY 18TH
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@ 6:30**

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LINN COUNTY GENERAL SERVICES

330 Third Avenue SW Albany, Oregon 97321

☎ (541) 967-3880 ✉ gsfront@co.linn.or.us

 gs.co.linn.or.us

To: Board of Commissioners

From: Russ Williams, Director of General Services

Date: June 17, 2025

Re: Resolution & Order 2025-232
Peoplespace Furniture for Clerk's Office

Russ Williams, Director of General Services, appears before the Board of Commissioners' with Resolution and Order #2025-232 to obtain the Board's approval for the purchase of furniture for the Clerk's office. The County Attorney has performed a legal review of the contract. A separate memo requesting the purchasing of this furniture was approved by the Board on June 9, 2025.

Financial Impact: The total amount is \$82,074.54



**LINN COUNTY
ASSESSMENT AND TAXATION**

P.O. Box 100; Albany, Oregon 97321

Phone: (541) 967-3808

FAX: (541) 917-7448

Internet: www.co.linn.or.us

Matt Pitcher
Assessor & Tax Collector

To: Board of Commissioners
From: Matt Pitcher, Assessor/Tax Collector
Date: June 17th, 2025
Re: Resolution & Order 2025-231

The following item is scheduled to be heard on June 17th, 2025.

Resolution & Order 2025-231 is a contract execution for Helion Software.

Helion is the software vendor A&T uses for valuation of all property types and tax collection. The contract is for \$164,067 and runs from July 1, 2025 through June 30, 2026. The contract amount has already been approved in the 2025-2026 Linn County Budget.