



LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Steve Wills, Director

Room 114, Linn County Courthouse
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Phone 541-967-3816, Fax 541-926-2060, www.co.linn.or.us

TO: Board of Commissioners
FROM: Steve Wills, Planning & Building Department Director
DATE: May 13, 2025
RE: Planning and Building Department Update: April 2025

The attached tables include the Department's current FY2024-25 Revenue Summary and Permit Activity Reports through April 30, 2025. Also attached to this memorandum is the list of April 2025 land use applications received, a code enforcement summary, and current wildfire permitting reports. The April 2025 Department update is summarized below.

PLANNING

- Land use permits issued in April 2025 totaled 46.
- There is a Planning Commission meeting scheduled for May 13, 2025; 7:00pm.
 - PD25-0118: A Code text amendment application by Linn County to amend Linn County Code (LCC) 933.705. The proposed amendments are to align current language in Code to be consistent with state law.
- There are no Board land use hearings scheduled for May.

BUILDING

- Total County building permits issued in April 2025, including non-structural permits, totaled 344. The number of building permits issued for dwellings in April totaled 32: 5 single family dwellings and 1 manufactured dwelling. 21 permits were issued for dwelling additions/alterations and 5 permits for accessory buildings were issued. Total number of Commercial permits issued totaled 5. Out of the 344 combined residential and commercial permits, 58 required plan review.
- Total Contract City building permits issued in April 2025, including non-structural permits, totaled 33. The number of building permits issued for dwellings in April totaled 9: 2 single-family dwellings and 1 manufactured dwelling. 5 permits were issued for dwelling additions/alterations and 1 permit for accessory buildings was issued. Total number of Commercial permits issued totaled 5. Out of the 33 combined residential and commercial permits, 4 required plan review.

CODE ENFORCEMENT

- The total number of new cases in April 2025 was 11.
- The total closed cases in April 2025 were 11.

WILDFIRE GRANT

- We have received one new fire hardening application.
- No fire hardening grant checks have been issued.



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Annual Revenues From Fees
Fiscal Year 2024-2025
Planning and Building Department
April 2025

<u>REVENUE SOURCE</u>	(1) YTD REVENUE
Building Permits -- Plan Review, Permits, Misc & Sales	\$303,552.34
C.E.T Administrative Fees	\$157.38
Building Permits -- Contract Cities	\$365,994.81
Electrical Permits	\$39,963.28
Planning Fees	\$20,110.75
TOTAL	\$729,778.56

<u>REVENUE SOURCE</u>	(2) ESTIMATED REVENUE	(3) TOTAL REVENUE ESTIMATED <u>Column (1) + Column</u> <u>(2)</u>
Building Permits -- County	\$420,333.33	\$723,885.67
C.E.T Administrative Fees	\$3,333.33	\$3,490.71
Building Permits -- Contract Cities	\$316,666.66	\$682,661.47
Electrical Permits	\$216,666.66	\$256,629.94
Planning Fees	\$200,000.00	\$220,110.75
TOTAL	\$1,156,999.98	\$1,886,778.54

<u>REVENUE SOURCE</u>	(4) 2023/2024 Budget	(5) Projected Surplus or (Deficit) <u>Column (3) - Column</u> <u>(4)</u>
Building Permits -- County, Permits & Sales	\$504,400.00	\$219,485.67
C.E.T Administrative Fees	\$4,000.00	(\$509.29)
Building Permits -- Contract Cities	\$380,000.00	\$302,661.47
Electrical Permits	\$265,000.00	(\$8,370.06)
Planning Fees	\$240,000.00	(\$19,889.25)
TOTAL	\$1,393,400.00	\$493,378.54

PLANNING AND BUILDING DEPARTMENT PERMIT ACTIVITY TABLES

April 2025

TABLE 1
PERMITS ISSUED FY 2024/2025

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CONTRACT CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	36	112	33	174	355
AUG	25	127	41	166	359
SEPT	27	118	27	153	325
OCT	39	117	29	164	349
NOV	33	75	31	141	280
DEC	35	91	27	35	188
JAN	31	99	22	144	296
FEB	29	88	21	132	270
MAR	37	106	26	168	337
APR	29	120	33	151	333
MAY					0
JUN					0
TOTAL	321	1,053	290	1,428	3,092

TABLE 2
PERMITS ISSUED FY 2023/2024

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CONTRACT CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	60	91	33	135	319
AUG	44	95	22	177	338
SEPT	15	138	38	155	346
OCT	29	81	53	150	313
NOV	25	95	28	109	257
DEC	30	81	20	100	231
JAN	34	117	50	126	327
FEB	33	97	31	205	366
MAR	30	101	33	152	316
APR	31	134	43	175	383
MAY	37	91	41	176	345
JUN	40	104	111	140	395
TOTAL	408	1,225	503	1,800	3,936

TABLE 3
PERMITS ISSUED FY 2022/2023

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	76	91	141	172	480
AUG	84	120	28	180	412
SEPT	90	86	55	177	408
OCT	68	117	43	158	386
NOV	40	81	32	152	305
DEC	54	80	74	117	325
JAN	74	84	18	126	302
FEB	71	69	43	163	346
MAR	89	99	47	161	396
APR	77	88	16	164	345
MAY	72	90	28	143	333
JUN	72	86	6	166	330
TOTAL	867	1,091	531	1,879	4,368

TABLE 4
SINGLE-FAMILY DWELLING PERMITS ISSUED
COUNTY

	2019/2020 MO QTR	2020/2021 MO QTR	2021/2022 MO QTR	2022/2023 MO QTR	2023/2024 MO QTR	2024/2025 MO QTR
JULY	12	10	3	3	8	4
AUG	4	10	9	16	9	5
SEPT	5 21	5 25	12 24	3 22	4 21	5 14
OCT	9	5	13	7	6	1
NOV	2	3	5	5	3	0
DEC	5 16	9 17	3 21	5 17	3 12	2 3
JAN	4	3	2	4	2	1
FEB	6	6	6	4	6	3
MAR	14 24	8 17	6 14	8 16	6 14	6 10
APR	10	8	8	3	5 5	
MAY	4	6	13	6	2	
JUN	8 22	5 19	4 25	7 16	7 14	0
TOTAL	83	78	84	71	61	27

TABLE 5
MANUFACTURED DWELLING PERMITS ISSUED
COUNTY

	2019/2020 MO QTR	2020/2021 MO QTR	2021/2022 MO QTR	2022/2023 MO QTR	2022/2023 MO QTR	2024/2025 MO QTR
JULY	11	5	6	3	3	7
AUG	6	8	5	4	4	6
SEPT	6 23	6 19	4 15	4 11	4 11	2 15
OCT	4	8	3	1	1	4
NOV	7	14	2	2	2	0
DEC	7 18	10 32	4 9	1 4	1 4	3 7
JAN	4	2	2	1	1	5
FEB	1	4	2	3	3	3
MAR	3 8	4 10	6 10	1 5	1 5	6 14
APR	3	5	3	0	0	1
MAY	4	2	1	8	8	
JUN	4 11	6 13	2 6	5 13	8	1
TOTAL	60	74	40	33	28	37

TABLE 6
NON-ELECTRICAL PERMITS ISSUED
COUNTY

	2019/2020		2020/2021		2021/2022		2022/2023		2023/2024		2024/2025	
	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR
JULY	195		138		91		76		110		119	
AUG	176		180		120		113		95		127	
SEPT	158	529	148	466	86	297	171	360	138	343	118	364
OCT	166		147		117		109		81		117	
NOV	138		98		81		97		95		75	
DEC	164	468	111	356	80	278	125	331	81	257	91	283
JAN	120		86		84		102		83		144	
FEB	108		73		69		104		97		88	
MAR	173	401	111	270	99	252	94	300	101	281	106	338
APR	144		97		88		113		134		120	
MAY	140		110		90		128		91			
JUN	134	418	119	326	86	264	82	323	104	329		120
TOTAL	1,816		1,418		1,091		1,314		1,210		1,105	

TABLE 7
CONTRACT CITY DWELLING UNIT PERMITS ISSUED
BY FISCAL YEAR

	FY 2024/2025			FY 2023/2024			FY 2022/2023			FY 2021/2022		
	SFD	MH	MFD	SFD	MH	MFD	SFD	MH	MFD	SFD	MH	MFD
BROWNSVILLE	5			20			1	1		52	1	
HALSEY					1							
HARRISBURG										5		1
LYONS	1	2		4	2					3	1	
MILL CITY	4	1		3			9	1		5		1
MILLERSBURG	5	2		18			19			40		
SCIO												
TANGENT			1		2		2					
TOTAL	15	5	1	45	5	0	31	2	0	105	2	2

TABLE 8
PLANNING SECTION PERMIT ACTIVITY
FY 2024/2025

CURRENT MONTH: April 2025

DESCRIPTION	NUMBER	FEES	YEAR TO-DATE TOTALS	
			NUMBER	FEES
RESIDENTIAL				
Evaluation & Processing	17	2,550.00	214	32,125.00
Variance	4	3,600.00	14	26,715.00
Comprehensive Plan Amendment	0	0.00	0	0.00
Land Use Compatibility Statement	2	150.00	30	2,250.00
Conditional Use	2	3,500.00	38	41,500.00
Home Occupation CU's	0	0.00	5	1,750.00
Medical Hardship CU's	1	850.00	18	11,650.00
PD Partition	0	0.00	2	2,000.00
PM Partition	0	0.00	13	6,700.00
Property Line Adjustment	2	1,000.00	17	9,950.00
Easement	1	650.00	7	4,550.00
Appeal	0	0.00	2	2,225.00
Temp RV/Mfg. Home Placement	1	150.00	15	2,450.00
Zone Amendment	0	0.00	0	0.00
Mortgage Lot	0	0.00	0	0.00
Non-conforming Use Alteration	0	0.00	1	1,500.00
Step 1 - Soil Review	0	0.00	3	1,050.00
Agricultural Bldg Review	10	2,500.00	56	14,000.00
Dwelling/Property Status/SPR	1	350.00	23	11,541.25
Measure 49	3	1,500.00	4	2,000.00
Extensions	1	100.00	14	1,400.00
Misc. Applications	1	500.00	20	13,650.00
MONTHLY TOTAL	46	17,400.00	496	189,006.25
Xerox/Microfilm	16.75			235.90
Tapes	0.00			686.55
Maps	0.00			0.00
Comp. Plan/Code/Transportation Books	0.00			0.00
Reports	0.00			0.00
Postage	0.00			0.00
Extensions	1,236.00			7,192.72
MONTHLY TOTAL		1,252.75		8,115.17

TABLE 9
BUILDING SECTION PERMIT ACTIVITY
FY 2024/2025

CURRENT MONTH: April 2025

DESCRIPTION	MONTHLY TOTALS		YEAR TODATE TOTALS	
	NUMBER	FEES	NUMBER	FEES
RESIDENTIAL				
Single Family Dwelling	5	18,391.65	32	96,501.50
Manufactured Homes	1	536.40	39	20,194.56
Prefab. Buildings	0	0.00	0	0.00
Additions/Alterations	21	11,597.83	147	95,570.63
Accessory Buildings	5	5,346.15	41	42,309.88
SUBTOTALS	32	35,872.03	259	254,576.57
NON-RESIDENTIAL				
Industrial	0	0.00	0	0.00
Commercial	5	4,467.15	59	114,818.05
Public	0	0.00	0	0.00
Additions/Alterations	0	0.00	0	0.00
Transaction Fee	0	0.00	0	0.00
Misc. Permits	0	0.00	0	0.00
SUBTOTALS	5	4,467.15	59	114,818.05
Plumbing	29	9,051.85	169	51,267.86
Mechanical	54	6,341.40	562	65,985.11
SUBTOTALS	83	15,393.25	731	117,252.97
Electrical Permits	149	38,959.93	1367	289,216.09
Master Electrical Permits	2	528.30	36	8,921.70
SUBTOTALS	151	39,488.23	1,403	298,137.79
Demolition/Decommission	0	0.00	3	461.20
Flood Dev. Evaluation	4	700.00	80	13,640.00
Misc. Permits	11	2,680.35	89	30,543.16
SUBTOTALS	15	3,380.35	172	44,644.36
PLAN REVIEWS	58	52,439.70	485	781,103.92
SUBTOTALS	58	0.00	485	781,103.92
RAND TOTAL MONTH	344	98,601.01	3,109	1,610,533.66

TABLE 10
CONTRACT CITY PERMIT ACTIVITY
FY 2024/2025

Current Month: April 2025

DESCRIPTION	NUMBER	FEES	YEAR TO-DATE TOTALS	
			NUMBER	FEES
RESIDENTIAL				
Single Family Dwelling	2	5,308.65	15	32,190.98
Manufactured Homes	1	760.28	5	2,325.16
Prefab. Buildings	0	0.00	0	0.00
Manufactured Home Parks (NEW)	0	0.00	0	0.00
Multi-Family Dwellings	0	0.00	0	0.00
Additions/Alterations	5	1,172.63	55	14,512.31
Accessory Buildings	1	504.45	7	4,642.09
SUBTOTALS	9	7,746.01	82	53,670.54
NON-RESIDENTIAL				
Industrial	0	0.00	0	0.00
Commercial	5	364,433.96	41	453,126.76
Prefab. Buildings	0	0.00	0	0.00
Public	0	0.00	0	0.00
Additions/Alterations	0	0.00	6	1,728.11
SUBTOTALS	5	364,433.96	47	454,854.87
MISC. APPLICATIONS				
Recreational (RV Parks etc.)	0	0.00	0	0.00
Misc. Structures	0	0.00	0	0.00
Miscellaneous Permits	1	187,602.04	17	216,643.38
SUBTOTALS	1	187,602.04	17	216,643.38
Plumbing	7	4,378.99	70	27,874.25
Mechanical	11	1,074.53	18	8,848.30
SUBTOTALS	18	5,453.52	88	36,722.55
Plan Review	4	3,772.93	50	24,983.68
GRAND TOTAL MONTH	33	569,008.46	234	786,875.02

**TABLE 11
COUNTY PERMIT, PLAN CHECK, & MISC REVENUE
BY FISCAL YEAR**

	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
JULY	113,616.87	77,484.14	82,404.31	37,173.04	85,504.25	92,239.85
AUG	217,461.46	95,732.23	88,155.76	85,872.59	92,386.84	108,325.52
SEPT	96,258.43	82,690.70	76,855.24	41,121.35	132,030.49	87,858.26
OCT	101,242.25	79,672.58	89,772.08	56,229.51	132,345.60	99,490.82
NOV	85,188.21	91,665.20	44,033.65	42,022.76	117,856.67	379,867.78
DEC	63,127.55	112,792.14	27,931.62	40,539.64	86,286.60	57,265.48
JAN	67,796.29	76,309.72	23,973.95	41,300.55	57,259.39	165,092.56
FEB	96,198.93	47,947.91	48,470.08	49,872.30	74,352.15	73,274.50
MAR	117,543.65	69,127.59	69,694.82	164,143.26	37,353.67	111,029.20
APR	113,700.67	103,850.68	51,810.69	64,547.02	42,680.08	303,535.59
MAY	90,138.22	61,270.86	71,863.53	75,963.78	160,113.19	
JUN	85,017.44	70,631.10	81,621.33	63,970.50	197,922.67	
TOTAL	1,247,289.97	969,174.85	756,587.06	762,756.30	1,216,091.60	1,477,979.56

**TABLE 12
CONTRACT CITY PERMIT REVENUE
BY FISCAL YEAR**

	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
JULY	29,344.35	13,059.10	170,862.28	14,481.91	7,469.81	18,226.63
AUG	19,427.50	33,448.35	31,075.46	31,190.65	72,692.87	25,766.36
SEPT	15,595.37	55,466.88	57,223.05	25,481.66	36,928.26	18,792.25
OCT	41,208.37	31,518.40	15,331.99	23,719.08	22,649.18	31,989.29
NOV	70,234.77	9,395.01	28,909.11	44,358.49	46,617.64	7,488.20
DEC	15,984.40	25,222.81	37,232.20	25,887.93	13,903.40	7,906.24
JAN	22,529.94	22,246.17	7,774.24	14,452.92	17,103.42	61,684.06
FEB	47,698.94	21,535.68	65,052.25	12,187.50	5,057.92	5,142.72
MAR	55,798.39	63,166.07	10,334.59	4,122.82	77,549.63	13,568.69
APR	42,504.60	15,948.31	4,034.30	11,086.65	11,963.89	377,633.49
MAY	42,346.01	28,446.88	10,696.30	18,858.57	18,351.43	0.00
JUN	32,291.64	64,939.34	16,133.37	50,417.88	61,934.96	0.00
TOTAL	434,964.28	360,547.10	363,006.91	470,213.47	392,222.41	568,197.93

**TABLE 13
ELECTRICAL PERMIT REVENUE
BY FISCAL YEAR**

	2019/2020	2020/2021	2021/2022	2022/2023	2024/2025	2024/2025
JULY	22,715.00	12,081.00	19,671.25	15,285.25	19,207.60	30,797.61
AUG	19,484.00	19,901.00	25,964.60	26,724.50	26,994.50	67,490.61
SEPT	17,429.00	22,700.00	25,437.00	28,274.00	27,116.56	27,130.85
OCT	24,222.50	27,020.00	21,763.00	27,158.50	25,455.43	25,954.35
NOV	24,998.00	28,993.70	24,648.71	27,146.00	24,555.90	23,140.55
DEC	18,521.00	30,285.10	17,055.50	23,058.75	17,447.85	19,349.30
JAN	19,702.00	22,736.40	15,145.00	23,920.00	18,741.16	25,460.83
FEB	15,424.63	27,818.25	23,627.25	23,254.00	33,803.43	25,537.65
MAR	20,688.50	30,391.25	23,675.50	20,490.00	31,404.61	29,983.42
APR	30,663.00	25,127.50	26,044.50	22,785.75	30,519.54	39,488.23
MAY	23,846.50	23,393.93	20,205.25	27,216.85	36,780.37	0.00
JUN	22,829.38	29,276.05	25,005.50	26,179.25	24,454.70	0.00
TOTAL	260,523.51	263,047.00	268,243.06	291,492.85	316,481.65	314,333.40

TABLE 14
PLANNING & BUILDING DEPARTMENT
FY 2024/2025 REVENUE AND EXPENDITURES
April 2025

LINE ITEM DESCRIPTION	ADMIN..	PLANNING	BUILDING	ELECTRICAL	BUDGET TOTAL
REVENUE					
REFUNDS/RESTITUTION	92,000.00				0.00
PLANNING FEES		154,071.50			197,412.60
ELECTRIC PERMITS				216,254.65	313,210.53
BLDG, MECH, PLUMB PERMITS			412,509.38		476,775.62
MISC. PERMITS & PLAN REVIEW			244,312.76		1,075,494.22
REIMBURSEMENTS			1,788.08		5,130.00
SALES	4,633.50				449.35
CET FEES	3,373.47				2,435.54
CONTRACT CITIES			201,665.34		534,563.54
DEPOSIT SUSPENSE	0.00				0.00
CODE ENFORCEMENT CLEAN UP	233.72				0.00
FEE OVERAGES/SHORTAGES	75.47				1,427.64
TECHNOLOGY FEE					26,726.12
SALE OF COUNTY EQUIPMENT	0.00				0.00
TOTAL REVENUE	\$7,848.72	\$154,071.50	\$860,275.56	\$216,254.65	\$2,633,625.16
EXPENDITURES PERSONAL SVS					
ELECTRICAL INSPECTOR I			85,157.00		85,157.00
ELECTRICAL INSPECTOR II				35,516.25	35,516.25
BLDG. INSPECTOR I					0.00
BLDG. INSPECTOR II			69,509.75		69,509.75
PLUMBING INSPECTOR I			81,100.00		81,100.00
PLANS EXAMINER I					49,605.00
PLANS EXAMINER II			0.00		0.00
BLDG INSP-CODE ENF		1,467.48	13,207.28		14,674.75
CODE ENFORCEMENT TECH			98,356.47		98,356.47
ADMIN ASST/OFFICE MANAGER 1	12,087.60		9,065.70	9,065.70	30,219.00
ADMIN ASST/OFFICE MANAGER 2					13,032.00
OFFICE SPECIALIST 1	26,884.62				26,884.62
OFFICE SPECIALIST 2	0.00	0.00	0.00	0.00	0.00
OFFICE SPECIALIST 3	0.00	0.00	0.00		0.00
PERMIT CLERK			33,694.56		33,694.56
ASSISTANT PLANNER		38,836.80	9,709.20		48,546.00
ASSOCIATE PLANNER		54,630.00			54,630.00
SENIOR PLANNER		0.00	0.00		0.00
PLANNING MANAGER					88,530.00
BLDG. OFFICIAL	13,279.50		57,544.50	17,706.00	88,530.00
DIRECTOR	49,343.00	29,605.80	14,802.90	4,934.30	98,686.00
TEMPORARY HELP				2,172.50	2,172.50
OVERTIME				0.00	0.00
WAGES	\$101,594.72	\$124,540.08	\$386,990.36	\$69,394.75	\$918,843.90
LONGEVITY PAY	154.93	1,881.31	177.06		2,213.30
LEAD WORKER	0.00				0.00
CERTIFICATION PAY			0.00		0.00
FRINGE BENEFITS	17,692.36	70,769.43	134,461.91	130,923.44	353,847.13
PAYROLL COSTS	17,937.60	71,750.42	136,325.79	132,738.27	358,752.08
SALARY BENEFITS & ADJ.	0.00	0.00	0.00	0.00	0.00
TOTAL PERSON. SERVICES	\$137,379.61	\$268,941.22	\$657,955.12	\$333,056.46	\$1,633,656.41
MATERIALS & SERVICES					
SUPPLIES	736.06	736.06	2,944.24	2,944.24	7,360.60
PRINT & REPRODUCTION	35.10	105.30	280.80	280.80	702.00
POSTAGE	361.69	5,787.01	361.69	723.38	7,233.76
SUBSCRIPT. & MEMBERSHIP		723.59	1,534.00	636.75	2,894.34
ACCELA SOFTWARE					0.00
NOTICE & PUBLICATION		2,234.59	2,420.80		4,655.39
MARKETING					0.00
MARKETING/PRODUCTION&MATERIALS				(658.75)	0.00
COPIER MAIN & USAGE	1,696.90	1,696.90	1,696.90	1,696.90	6,787.59
AVOCETTE SOFTWARE					0.00
P.C.'S, ACCESS., SOFTWARE	182.87	182.87	182.87	182.87	731.48
SCHOOLS & SEMINARS	5,440.62				5,440.62
MEETINGS/TRAVEL	943.68				943.68
TELEPHONE	28.68	229.45	143.41	172.09	573.62
VISA BANK CHARGES		7,410.04	29,640.15		37,050.19
FUND INTEREST EXPENSE					0.00
REPAIRS & MAINTENANCE	10.14	218.01	126.75	152.10	507.00
COMPUTER SUPPLIES & EQUIP	3,451.78	3,451.78	3,451.78	3,451.78	13,807.13
CODE ENFORCEMENT/CLEAN UP					0.00
CELL PHONE ALLOCATION					400.00
REFUNDS		0.00	0.00	0.00	0.00
REFUNDS/RESTITUTION					0.00
TAXABLE MEALS REIMBURSEMENT					0.00
OTHER CONTRACTED SERVICES			0.00		0.00
TOTAL MAT. & SERVICES	\$12,887.52	\$22,775.59	\$42,783.39	\$9,582.16	\$89,087.40
CAPITAL OUTLAY					
MOTOR VEHICLE			29,848.70		29,848.70
SPECIAL EQUIP. (SIERRA)					0.00
TOTAL CAPITAL OUTLAY	\$0.00	\$0.00	\$29,848.70	\$0.00	\$29,848.70
TOTAL EXPENDITURES	\$150,267.13	\$291,716.81	\$700,738.51	\$342,638.61	\$1,752,592.51
LESS REVENUE	\$7,848.72	\$154,071.50	\$860,275.56	\$216,254.65	\$2,633,625.16
GEN. FUND EXPENDITURES	\$142,418.41	\$137,645.31	(\$159,537.05)	\$126,383.96	(\$881,032.65)

LINN COUNTY

Activity Report by Dept, Fund

as of 04/30/2025 (83.3% Months within Fiscal Year)

24 PLANNING & BUILDING
10 GENERAL FUND

Account	Title	MTD	Adopted Budget	Transfers	Final Budget	Actual YTD	Balance	% Used
3070	2410	PLANNNING FEES	20,110.75	0.00	240,000.00	197,412.60	42,587.40	82.2
3137	2410	ELECTRICAL PERMIT	39,963.28	0.00	265,000.00	313,210.53	-48,210.53	118.1
3138	2410	BUILDING PERMIT	40,727.54	0.00	310,000.00	360,657.30	-50,657.30	116.3
3140	2410	MISCELLANEOUS PERMITS	191,354.76	0.00	25,000.00	263,665.77	-238,665.77	1,054.
3150	2410	REIMBURSEMENTS	160.00	0.00	32,000.00	5,130.00	26,870.00	16.0
3170	2410	SALES	16.75	0.00	5,000.00	449.35	4,550.65	9.0
3178	2410	C.E.T. FEE	157.38	0.00	4,000.00	2,435.54	1,564.46	60.8
3179	2410	CONTRACT CITIES	365,994.81	0.00	380,000.00	534,563.54	-154,563.54	140.6
3182	2410	PLAN REVIEW	56,274.00	0.00	260,000.00	811,828.45	-551,828.45	312.2
3183	2410	MECHANICAL PERMITS	6,127.44	0.00	89,000.00	66,246.44	22,753.56	74.4
3186	2410	PLUMBING PERMITS	9,051.85	0.00	85,400.00	49,871.88	35,528.12	58.3
3187	2410	TECHNOLOGY FEE	3,112.22	0.00	0.00	26,726.12	-26,726.12	0.0
3220	2410	GRANTS	0.00	0.00	64,000.00	0.00	64,000.00	0.0
3242	2410	SALE OF COUNTY EQUIPMENT	0.00	0.00	7,000.00	0.00	7,000.00	0.0
3265	2410	OVERAGES/SHORTAGES	45.00	0.00	0.00	1,427.64	-1,427.64	0.0
		TOTAL REVENUE	733,095.78	1,766,400.00	1,766,400.00	2,633,625.16	-867,225.16	149.0
5002	2410	OFFICE SPECIALIST I	0.00	0.00	39,272.00	26,884.62	12,387.38	68.4
5044	2410	ADMIN ASST/OFFICE MANAGER 1	0.00	0.00	46,072.00	30,219.00	15,853.00	65.5
5045	2410	ADMIN ASST/OFFICE MANAGER 2	4,344.00	0.00	0.00	13,032.00	-13,032.00	0.0
5305	2410	PLANS EXAMINER I	5,691.00	0.00	0.00	49,605.00	-49,605.00	0.0
5306	2410	PLANS EXAMINER II	0.00	0.00	69,133.00	0.00	69,133.00	0.0
5311	2410	ELECTRICAL INSPECTOR I	8,543.00	0.00	99,240.00	85,157.00	14,083.00	85.8
5312	2410	ELECTRICAL INSPECTOR II	2,940.00	0.00	50,020.00	35,516.25	14,503.75	71.0
5317	2410	PLUMBING INSPECTOR I	8,136.00	0.00	94,512.00	81,100.00	13,412.00	85.8
5321	2410	CODE ENFORCEMENT TECH	9,930.51	0.00	116,850.00	98,356.47	18,493.53	84.1
5323	2410	BLDG INSP-CODE ENFORCEMENT	5,422.00	0.00	61,470.00	14,674.75	46,795.25	23.8
5326	2410	BUILDING INSPECTOR II	7,376.00	0.00	61,470.00	69,509.75	-8,039.75	113.0
5330	2410	PERMIT CLERK	3,669.00	0.00	45,680.00	33,694.56	11,985.44	73.7
5340	2410	ASSISTANT PLANNER	4,916.00	0.00	56,658.00	48,546.00	8,112.00	85.6
5342	2410	ASSOCIATE PLANNER	5,463.00	0.00	64,444.00	54,630.00	9,814.00	84.7
5355	2410	PLANNING MANAGER	8,853.00	0.00	102,840.00	88,530.00	14,310.00	86.0
5360	2410	BUILDING OFFICIAL	8,853.00	0.00	102,840.00	88,530.00	14,310.00	86.0
5370	2410	DIRECTOR PLANNING & BUILDING	10,199.00	0.00	115,277.00	98,686.00	16,591.00	85.6
5550	2410	TEMPORARY HELP	0.00	0.00	50,000.00	2,172.50	47,827.50	4.3
5920	2410	OVERTIME	0.00	0.00	1,500.00	0.00	1,500.00	0.0
5960	2410	LONGEVITY PAY	221.33	0.00	2,571.00	2,213.30	357.70	86.0
5980	2410	FRINGE BENEFITS	37,156.74	0.00	401,460.00	353,847.13	47,612.87	88.1

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GL5001_L Activity Report by Dept, Fund

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HUNTS

24 PLANNING & BUILDING
10 GENERAL FUND

LINN COUNTY

Activity Report by Dept, Fund

as of 04/30/2025 (83.3% Months within Fiscal Year)

**24 PLANNING & BUILDING
10 GENERAL FUND**

Account	Title	MTD	Adopted Budget	Transfers	Final Budget	Actual YTD	Balance	% Used
5985	2410 PAYROLL COSTS	36,478.01	432,160.00	0.00	432,160.00	358,752.08	73,407.92	83.0
5990	2410 SALARY & BENEFITS ADJUSTMENTS	0.00	92,997.00	0.00	92,997.00	0.00	92,997.00	0.0
	TOTAL PERSONAL SERVICES	168,191.59	2,106,466.00	0.00	2,106,466.00	1,633,656.41	472,809.59	77.5
6110	2410 SUPPLIES	400.30	12,000.00	0.00	12,000.00	7,360.60	4,639.40	61.3
6120	2410 PRINTING & REPRODUCTION	50.50	3,200.00	0.00	3,200.00	702.00	2,498.00	21.9
6125	2410 COPIER MAINT & USAGE	581.63	8,000.00	0.00	8,000.00	6,787.59	1,212.41	84.8
6150	2410 POSTAGE	1,134.94	9,000.00	0.00	9,000.00	7,233.76	1,766.24	80.3
6170	2410 SUBSCRIPTIONS & MEMBERSHIPS	406.98	5,000.00	0.00	5,000.00	2,894.34	2,105.66	57.8
6180	2410 NOTICES & PUBLICATIONS	581.58	4,500.00	0.00	4,500.00	4,665.39	-165.39	103.6
6195	2410 P.C.'S, ACCESS., SOFTWARE	0.00	10,700.00	0.00	10,700.00	731.48	9,968.52	6.8
6200	2410 MEETINGS / TRAVEL	0.00	4,000.00	0.00	4,000.00	943.68	3,056.32	23.5
6205	2410 SEMINARS / SCHOOLS / TRAINING	1,185.00	10,000.00	0.00	10,000.00	5,440.62	4,559.38	54.4
6250	2410 TELEPHONE	25.08	12,000.00	0.00	12,000.00	573.62	11,426.38	4.7
6280	2410 REPAIRS & MAINTENANCE	44.00	5,000.00	0.00	5,000.00	507.00	4,493.00	10.1
6301	2410 VISA BANK CHARGES	4,047.87	18,000.00	0.00	18,000.00	37,050.19	-19,050.19	205.8
6333	2410 COMPUTER SUPPLIES & EQUIP.	6,703.32	27,000.00	0.00	27,000.00	13,807.13	13,192.87	51.1
6357	2410 CODE ENFORCEMENT/CLEAN UP	0.00	60,000.00	0.00	60,000.00	0.00	60,000.00	0.0
6405	2410 CELL PHONE ALLOCATION	40.00	480.00	0.00	480.00	400.00	80.00	83.3
6695	2410 REFUNDS	0.00	15,000.00	0.00	15,000.00	0.00	15,000.00	0.0
6900	2410 TAXABLE MEALS REIMBURSEMENT	0.00	100.00	0.00	100.00	0.00	100.00	0.0
	TOTAL MATERIALS & SERVICES	15,201.20	203,980.00	0.00	203,980.00	89,097.40	114,882.60	43.6
7460	2410 MOTOR VEHICLE	0.00	35,000.00	0.00	35,000.00	29,848.70	5,151.30	85.2
	TOTAL CAPITAL OUTLAY	0.00	35,000.00	0.00	35,000.00	29,848.70	5,151.30	85.2
	REVENUE	733,095.78	1,766,400.00	0.00	1,766,400.00	2,633,625.16	-867,225.16	149.0
	EXPENDITURE	183,392.79	2,345,446.00	0.00	2,345,446.00	1,752,602.51	592,843.49	74.7
	FUND BALANCE TOTAL					881,022.65		

LINN COUNTY

Activity Report by Dept, Fund

as of 04/30/2025 (83.3% Months within Fiscal Year)

24 PLANNING & BUILDING
27 GENERAL GRANTS FUND

Account	Title	MTD	Adopted Budget	Transfers	Final Budget	Actual YTD	Balance	% Used
3220	2427030 GRANTS	0.00	0.00	27,000.00	27,000.00	27,000.00	0.00	100.0
3991	2427030 BEGINNING BALANCE	0.00	16,800.00	0.00	16,800.00	16,800.00	0.00	100.0
	TOTAL REVENUE	0.00	16,800.00	27,000.00	43,800.00	43,800.00	0.00	100.0
6032	2427030 2020 WILDFIRE VICTIMS GRANT	0.00	16,800.00	27,000.00	43,800.00	26,200.00	17,600.00	59.8
	TOTAL MATERIALS & SERVICES	0.00	16,800.00	27,000.00	43,800.00	26,200.00	17,600.00	59.8
	REVENUE	0.00	16,800.00	27,000.00	43,800.00	43,800.00	0.00	100.0
	EXPENDITURE	0.00	16,800.00	27,000.00	43,800.00	26,200.00	17,600.00	59.8
	FUND BALANCE TOTAL					17,600.00		

**Linn County Planning & Building
Land Use Applications Tracking Sheet
April 2025**

DATE	FILE # & NAME	PLANNER	STATUS
4/01/2025	PD25-0109; STUCKEY, Kneil & Lucinda (PLA)	Julia	Pending
4/01/2025	PD25-0110; FRANCK CASCADE LLC (SPR)	Kate	Complete
4/01/2025	PD25-0111; HENRIKSEN, Mark (RD)	Julia	Pending
4/01/2025	PD25-0112; PATTERSON, David (V)	Julia	Pending
4/01/2025	PD25-0114; DIXON, Willard (V)	Julia	Pending
4/08/2025	PD25-0116; EAST LINN CHRISTIAN ACADEMY (PLA)	Kate	Approved
4/08/2025	PD25-0117; KONONOV, Igor (SPR)	Julia	Pending
4/09/2025	PD25-0122; SIEG, Charles & Erika (V)	Alyssa	Notice
4/10/2025	PD25-0118; LINN COUNTY (CT)	Alyssa	PC/BC Notice
4/16/2025	PD25-0124; TEDROW, Brad (M49)	Alyssa	Notice
4/16/2025	PD25-0125; TEDROW, Brad (M49)	Alyssa	Notice
4/16/2025	PD25-0126; TEDROW, Brad (M49)	Alyssa	Notice
4/16/2025	PD25-0127; McCULLON, Susan & Allen (MH)	Kate	Pending
4/23/2025	PD25-0136; J DAVIDSON & SONS (LUC)	Alyssa	Approved
4/23/2025	PD25-0137; J DAVIDSON & SONS (LUC)	Alyssa	Approved
4/23/2025	PD25-0138; RIVERLAND LLC (SPR)	Alyssa	Approved
4/24/2025	PD25-0134; ACREAGE LAND SOLUTIONS LLC (E)	Alyssa	Notice
4/25/2025	PD25-0140; GRATON, Ken & Lisa (RD)	Alyssa	Approved
4/28/2025	PD25-0142; MSS SURVEYING (PLA)	Alyssa	Pending
4/28/2025	PD25-0143; RANDSKLEV, Hans (V)	Alyssa	Pending
4/29/2025	PD25-0146; GASKEY, Cheryl (Temp RV)	Alyssa	Approved
4/29/2025	PD25-0147; REHRMANN, Stephanie (Zoning Verification)	Kate	Pending
4/29/2025	PD25-0148; MILLER, Samantha & Tim (Temp RV)	Kate	Approved



LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Steve Wills, Director

Room 114, Linn County Courthouse
PO 100 Box, Albany, Oregon 97321
Phone 541-967-3816, Fax 541-926-2060
www.linncountyor.gov

AGENDA

May 13, 2025; 7:00 pm

Linn County Planning Commission
Old Armory Building, George Miller Room B
(Corner of 4th Avenue and Lyon Street, Albany, Oregon)

Call to Order

Approval of Minutes of March 11, 2025

Cases Scheduled for Hearing:

PD25-0118: A Code text amendment application by Linn County to amend Linn County Code (LCC) 933.705. The proposed amendments are to align current language in Code to be consistent with state law.

Other Business

General Discussion

Adjournment

CODE ENFORCEMENT

APRIL 2025 Statistics

New Cases Received

Apr-25

Cases by Category

OCCUPIED RVS (RV)	4
ILLEGAL BUSINESS (IB)	1
JUNK (J)	0
MARIJUANA GROW (MJ)	0
DRAINAGE(D)	0
NEIGHBOR DISPUTE (ND)	0
CONSTRUCTION W/O PERMITS (UP)	5
MULTIPLE DWELLINGS (MD)	1
LIVESTOCK (LS)	0
EASEMENT (E)	0
MEDICAL HARDSHIP (MH)	0
HOMELESS ENCAMPMENT (HE)	0
DANGEROUS CONDITIONS (DC)	0
CHICKEN FARM / FLOOD PLAIN (FP)	0
Zoning	0
Setback/ Across the property line	0
(Some files have multiple categories)	

Total new APRIL 2025

11

Cases Closed

Total Closed APRIL 2025

11

Highlighted Cases

4/9/2025

An inspection with Sheriff's deputies at a property on Taylor Street in Lebanon showed the tenant had been successful in vacating all the occupants of the RVs and sheds in the backyard. He is now in the process of removing all the excess trash and debris that had been spilling out into the public right-of-way.

04/16/2025

The clean-up of an accumulation of wood and construction materials on 2 undeveloped lots on Cascade Drive in Lebanon stalled when the owner received a criminal citation while transporting materials off his property. The citation was issued for the unlawful transportation of protected forest products.

Special Meetings

4/2025

The Oregon Code Enforcement Conference was held in Sun River and presented seminars on various topics associated with enforcement work. It is an excellent opportunity to network with other agencies and learn of successful programs or processes that could benefit Linn County.

4/09/2025

A quarterly meeting was held with the cities that contract with Linn County for building and code enforcement services. It is a special time for any issues to be brought up and discussed and for providing new information to everyone.

Court Cases

4/16/2025

Code Enforcement had 19 people appear in court due to a carry-over of cases from the regularly scheduled March court date. Most of them were there for updates on their progress and were given additional extensions to continue to work on their properties. An Order of Abatement request was given to the judge for review regarding an unauthorized vehicle repair business and excessive inoperable vehicles and other junk on a property in Lebanon.

FIRE HARDENING GRANT PROGRAM

One new application in April

February 2025 was the last month a grant payment was sent out

The program will end in June 2025



Linn County Health Services

"Working Together to promote the health and well-being of all Linn County residents"

Toll Free: 800.304.7468

PO Box 100, Albany, OR, 97321

TTY/Oregon: 800.735.2900

linncountyhealth.org

Board Summaries for May 13, 2025

R&O 2025-069

This Intergovernmental Agreement between Oregon State University (OSU) and Linn County provides a one-time grant of \$5,000.00 to OSU. Under this agreement, OSU will distribute locally produced food at no cost to individuals experiencing food insecurity within Linn County.

R&O 2025-141

Amendment No. 1 to the Intergovernmental Agreement between the Oregon Health Authority (OHA) and Linn County. This amendment requests the return of \$30,000 in unspent funds from the Intoxicated Driver Program Fund, as Linn County was unable to fully expend the awarded amount.

R&O 2025-157

This Intergovernmental Agreement between Lincoln County and Linn County outlines services to be provided by Linn County for a not-to-exceed amount of \$100,000. Linn County will support Lincoln County with the development of a Regional Community Health Assessment, a Regional Community Health Improvement Plan, and collaborative efforts for communicable disease reporting and prevention.

R&O 2025-158

Amendment No. 2 to the Intergovernmental Agreement between Marion County and Linn County. Under this amendment, Marion County will provide Linn County with a 0.10 FTE Occupational Therapist to serve clients enrolled in the Early Assessment and Support Alliance (EASA) program. Linn County will compensate Marion County \$1,325.00 per month for these services. The term of the agreement is extended through June 30, 2026.

Administration

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Environmental Health

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Mental Health

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Public Health

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