



**MINUTES OF THE REGULAR SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
LINN COUNTY COURTHOUSE – ROOM 200  
TUESDAY, APRIL 22, 2025**

**The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, April 22, 2025.**

Those present at various times for the matters as indicated below were: Torri Lynn, Linn County Juvenile Department Director; Wayne Mink, Linn County Roadmaster; Daineal Malone, County Engineer for Linn County; Todd Noble, Linn County Health Services Administrator; Michelle Hawkins, Linn County Treasurer; Steve Wills, Linn County Planning and Building Director; Alyssa Boles, Planning Manager, Linn County Planning and Building Department; Gene Karandy, County Attorney for Linn County; Phil Van Leuven, Deputy County Attorney for Linn County and Alex Paul, Linn County Communications Officer.

1, 2, 3. At 9:32 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair; Will Tucker, Vice-Chair and Commissioner Sherrie Sprenger were present, as well as, Darrin Lane, Linn County Administrative Officer and Courtney Leland, Recorder for the Board of Commissioners.

4. Approval of Agenda.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.**

5. Approval of the March 25, 2025 and April 15, 2025 Commissioners' Meeting Minutes.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the March 25, 2025 and April 15, 2025 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.**

6. Reports of Staff and Committees:

A. Juvenile Department Update – Torri Lynn, Linn County Juvenile Department Director.

Mr. Lynn provided the Board with a Juvenile Department Update for the month of March, 2025. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Commissioner Nyquist asked Mr. Lynn if he had any information on who vandalized the South Albany High School and Mr. Lynn stated that he hadn't seen a report regarding that yet. Discussion followed.

7. Road Department – Wayne Mink, Linn County Roadmaster.

A. Resolution & Order 2025-099 delegating authority to Wayne E. Mink, Roadmaster to purchase a Mowermax Prime Mover.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-099. The vote was called. The motion passed unanimously.**

B. Resolution & Order 2025-143 approving an Amendment to a Supplemental Project Agreement for the Cox Creek, Waverly Drive Bridge Project between the State of Oregon Department of Transportation (ODOT), the City of Millersburg and Linn County.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-143.**

Commissioner Tucker indicated that he noticed the Amendment had increased the federal funding substantially and asked for an explanation regarding that. Mr. Mink stated that, in the Amendment, the construction and design phase were included so the price went from \$482,209.02 to \$4,339,188.46 and that the City of Albany was responsible for reimbursement to the County for all remaining costs in excess of the federal funds.

**The vote was called. The motion passed unanimously.**

C. Resolution 2025-144 declaring the necessity of acquiring property for the Lulay Road Cross Culvert Replacement Project pursuant to ORS 35.235 and ORS 35.610.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution 2025-144. The vote was called. The motion passed unanimously.**

D. Resolution & Order 2025-145 approving a Construction Contract for the 2025 Overlay Project between North Santiam Paving Co. and Linn County.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-145. The vote was called. The motion passed unanimously.**

E. Resolution & Order 2025-147 delegating authority to Wayne E. Mink, Roadmaster to purchase Paving Services for the asphalt overlay on Bond Road.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-147. The vote was called. The motion passed unanimously.**

F. Resolution 2025-150 declaring the necessity of acquiring property for the Goldfish Farm Road Improvement Project pursuant to ORS 35.235 and ORS 35.610

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution 2025-150.**

Commissioner Nyquist asked Mr. Mink if there was still a long-standing Agreement between the City of Albany and Linn County where the City acquired the right-of-way and the County built the road to standard. Mr. Mink stated, yes, but not in this specific case.

**The vote was called. The motion passed unanimously.**

8. Health Department – Todd Noble, Linn County Health Services Administrator.

A. Resolution & Order 2025-148 approving an Amendment No. 6 to a Personal Services Contract for Public Health Services between Intercommunity Health Plans, Inc. and Linn County and delegating authority to execute originals.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-148. The vote was called. The motion passed unanimously.**

9. Treasurer's Office – Michelle Hawkins, Linn County Treasurer.

A. Order 2025-149 approving a transfer of certain appropriations within the General Fund, \$2,000.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Order 2025-149. The vote was called. The motion passed unanimously.**

10. Correspondence: There was no correspondence to come before the Board.

11. Special Orders:

A. Personnel Action Forms.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed unanimously.**

B. Resolution & Order 2025-146 executing a Cooperative Agreement with the Regional Accelerator & Innovation Network and Linn County.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-146. The vote was called. The motion passed unanimously.**

12. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars.

13. New Business: There was no new business to come before the Board.

14. Announcement: The Linn County 2025-2026 Budget Hearings will begin at 9:30 a.m. on Monday, April 28, 2025 through Thursday, May 1, 2025 at the Linn County Fair and Expo Center, 3700 Knox Butte Road, Albany.

15. Discussion of the 2025 Linn County Small Business First-Time Youth Wage Grant Program.

Commissioner Tucker indicated that he was the one who proposed raising the hourly rate from \$3.00 to \$4.00 an hour. Commissioner Nyquist indicated that inflation had increased but not more than 50% over the last twenty years. Ms. Hawkins stated that the Linn County First-Time Youth Wage Grant Program had never exceeded \$40,000 in total payout and that she had built \$50,000 into the budget so, if they did determine to raise it to \$4.00 hourly, the funding would be there to support the increase. Commissioner Sprenger stated that she would like the amount to stay at \$3.00 hourly because she hadn't seen any compelling data to increase it and she felt the issue was more geared toward employers struggling to hire youth verses the amount not being enough. Commissioner Nyquist stated that if \$3.00 an hour wasn't enough of an incentive, then, \$4.00 an hour wasn't either.

The Board agreed, by unanimous consensus, to set a \$3.00 hourly reimbursement rate for the 2025 Linn County First-Time Youth Wage Grant Program.

16. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

17. Planning and Building Department – Steve Wills, Linn County Planning and Building Director.

A. Resolution & Order 2025-136 denying an application for an Outdoor Assembly Permit under LCC Chapter 580 (Port Nassau).

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-136. The vote was called. The motion passed unanimously.**

B. Public Hearing – PD25-0030: An application by Albany Rifle and Pistol Club for a Level 3A (L3A) Outdoor Assembly Permit to conduct a two-day event (Saddle Butte Rendezvous) between August 2-3, 2025.

Alyssa Boles, Planning Manager, Linn County Planning and Building Department, reviewed her Staff Report with the board. A copy of her report is on file in the Clerk's Office in the Commissioners' Staff File.

Ms. Boles indicated that the Preliminary Application Review was completed on March 3, 2025 and a letter was provided to the Applicant. She stated that the Application and Staff Report were provided to reviewing authorities and they had received one comment from Linn County Environmental Health which stated that they had no concerns and the Applicant was working with them to meet their requirements. Ms. Boles indicated that there was one comment received from a surrounding property owner which stated he supported the event.

Commissioner Nyquist asked the Board if they had any ex-parte contact or conflicts of interest to declare. Commissioner Sprenger indicated that she had none, other than, referring the Applicant to Ms. Boles. Commissioners' Nyquist and Tucker had none.

Commissioner Nyquist opened the Public Hearing at 10:09 a.m.

Commissioner Nyquist called upon the Applicant to provide testimony regarding the matter. Ms. Boles indicated that the Applicant didn't appear to be present. Commissioner Nyquist then stated that the Board would then assume that the Applicant was standing by their application.

Commissioner Nyquist asked if there was anyone in the room wishing to speak in support of the matter; there was none. Commissioner Nyquist then asked, if there was anyone in opposition of the matter wishing to speak; there was none. Commissioner Nyquist then asked if there was anyone in the room neither in support or in opposition of the application but wished to speak. Darrin Lane, Linn County Administrative Officer, indicated that this was a licensed facility and that it was in a great location with good visibility and were used to working with the concerns regarding fire danger. He stated that he is a member and wanted to point out that he had no concerns regarding their application.

Commissioner Sprenger asked County Attorney and Staff, if there was anything in the Linn County Code that prohibited them from moving forward without the Applicant present and Phil Van Leuven, Deputy County Attorney, stated that there wasn't a requirement for them to testify.

Commissioner Sprenger then stated that the application was very thorough and she had been to the facility numerous times and had no concerns with moving forward.

Commissioner Nyquist closed the Public Hearing 10:14 a.m.

**Commissioner Tucker moved to accept the Staff Report that was date stamped into the Board of Commissioners' Office on Monday, April 14, 2025 but dated Tuesday, April 15, 2025 and a letter from Linn County Environmental Health dated Tuesday, April 15, 2025 for PD25-0030. The vote was called. The motion passed unanimously.**


**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the Application for PD25-0030 including the conditions set in the Staff Report listed on pages 9 and 10.**

Commissioner Sprenger stated that she hadn't seen or heard any opposition regarding this matter.

**The vote was called. The motion passed unanimously.**


13. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:15 a.m. by unanimous consent.


The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, April 29, 2025.

 Recorder  
For Board of Commissioners  
Courtney Leland

**LINN COUNTY BOARD OF COMMISSIONERS**

  
Roger Nyquist, Chair

  
William C. Tucker, Vice-Chair

  
Sherrie Sprenger, Commissioner

Date 5-6-2025