



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
LINN COUNTY COURTHOUSE – ROOM 200
TUESDAY, APRIL 15, 2025**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, April 15, 2025.

Those present at various times for the matters as indicated below were: Micah Smith, Linn County Undersheriff; Andy Franklin, Captain Support Services Division, Linn County Sheriff's Office; Todd Noble, Linn County Health Services Administrator; Dr. Adam Brady, Linn County Health Officer; Shane Sanderson, Linn County Public Health Program Manager; Wayne Mink, Linn County Roadmaster; Rachel Adamec, Linn County Real Property Program Manager; Steve Barnett, GIS Director; Steve Wills, Linn County Planning and Building Director; Alyssa Boles, Planning Manager, Linn County Planning and Building Department; Kate Bentz, Associate Planner, Linn County Planning and Building Department; Michelle Hawkins, Linn County Treasurer; Phil Van Leuven, Deputy County Attorney for Linn County; Alex Paul, Linn County Communications Officer and Cody Mann, Reporter for Democrat-Herald.

1, 2, 3. At 9:30 a.m. Vice-Chair Tucker called the meeting to order. The flag salute and roll call followed. Commissioners Will Tucker, Vice-Chair and Commissioner Sherrie Sprenger were present, as well as, Darrin Lane, Linn County Administrative Officer and Marsha Meyer, Recorder for the Board of Commissioners. Chair Roger Nyquist participated via teleconferencing.

4. Approval of Agenda.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.

5. Approval of the April 1, 2025 and April 8, 2025 Commissioners' Meeting Minutes.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve the April 1, 2025 and April 8, 2025 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.

6. Reports of Staff and Committees. There were no reports of staff and committees.

7. Sheriff's Office – Michelle Duncan, Linn County Sheriff.

Andy Franklin, Captain Support Services Division, Linn County Sheriff's Office presented the following items on behalf of Sheriff Duncan.

A. Resolution & Order 2025-128 authorizing a purchase from an Interstate Cooperative Procurement between Siemens Industry, Inc. and Linn County and delegating authority to execute originals.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve Resolution & Order 2025-128. The vote was called. The motion passed unanimously.

B. Resolution & Order 2025-134 authorizing a purchase from a Permissive Cooperative Procurement between EC Company and Linn County and delegating authority to execute originals.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve Resolution & Order 2025-134. The vote was called. The motion passed unanimously.

C. Resolution & Order 2025-135 authorizing a purchase from a Permissive Cooperative Procurement between Wire Works, LLC and Linn County and delegating authority to execute originals.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve Resolution & Order 2025-135. The vote was called. The motion passed unanimously.

8. Board of Health – Todd Noble, Linn County Health Services Administrator.

A. Communicable Disease and Vital Statistics Reports – Dr. Adam Brady, Linn County Health Officer.

Dr. Brady provided the Board with a Communicable Disease and Vital Statistics Reports for the month of March, 2025. Copies of his reports are on file in the Linn County Clerk's Office in the Commissioners' Staff File.

B. Environmental Health Monthly Activity Report – Shane Sanderson, Linn County Public Health Program Manager.

Mr. Sanderson provided the Board with an Environmental Health Monthly Activity Report for the month of March, 2025. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Commissioner Sprenger asked Mr. Sanderson about the status of the two licensed facilities listed in his report as “failed to comply”. Mr. Sanderson stated that a “failed to comply” meant that they had a number of violations which resulted in a rating of 70 on the State of Oregon’s scale and resulted in a failure to comply. Both failures were due to refrigeration issues and have been addressed; neither facility was shut down.

Commissioner Tucker asked Mr. Sanderson what the reasons were that caused the complaints listed under “Licensed Facilities” to double from the previous year-to-date compared to this year-to-date. Mr. Sanderson indicated that he didn’t have that information with him but he did know that there had been a recent wave of employee complaints against employers. Commissioner Tucker asked Mr. Sanderson to provide the Board with a graph indicating what the complaints were and which ones were from the public.

Todd Noble, Linn County Health Services Administrator, provided information on the following items:

C. Resolution & Order 2025-066 approving an Intergovernmental Agreement between the Linn Benton Community College and Linn County.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve Resolution & Order 2025-066. The vote was called. The motion passed unanimously.

D. Resolution & Order 2025-121 approving a Services Contract for Owners Representative Services between Linn County and Compass Project Solutions, Inc.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve Resolution & Order 2025-121 with an amount not to exceed \$185,888. The vote was called. The motion passed unanimously.

E. Resolution & Order 2025-140 approving a Grant Agreement for the Linn County Crisis Stabilization Center Development 2 Grant between Intercommunity Health Network Coordinated Care Organization (IHN-CCO) and Linn County and delegating authority to execute originals.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve Resolution & Order 2025-140.

Commissioner Nyquist commended Mr. Noble for sticking with this project as it was an important development and for his pursuit of building and funding the facility. Job well done.

The vote was called. The motion passed unanimously.

9. Road Department – Wayne Mink, Linn County Roadmaster.

A. Resolution & Order 2025-129 approving a Local Agency Agreement for a State Funded Local Project, South Santiam River-McDowell Creek Drive Bridge Project between the State of Oregon Department of Transportation (ODOT) and Linn County.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve Resolution & Order 2025-129. The vote was called. The motion passed unanimously.

B. Resolution & Order 2025-130 delegating authority to Wayne E. Mink, Roadmaster to purchase glass beads (spheres) for traffic line pavement markers.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve Resolution & Order 2025-130. The vote was called. The motion passed unanimously.

C. Resolution & Order 2025-133 approving an Intergovernmental Agreement for Wassom Street and Kees Street jurisdictional transfer between the City of Lebanon and Linn County.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve Resolution & Order 2025-133. The vote was called. The motion passed unanimously.

Mr. Mink stated that, since the Board was gathered, he wanted to notify them of his intent to retire effective May 31, 2025. He stated that his intention would be to stay on for three additional months to help the Department get through the summer months. He then handed each of the Board a copy of his Notice of Retirement. A copy is on file in the Linn County Clerk's Office in the Commissioners' Staff File. Commissioner Tucker stated that, with great regret, he would accept his letter of resignation and noted that he had heard people at the State level speak very highly of him and the Road Department.

10. Property Management – Rachel Adamec, Linn County Real Property Program Manager.

A. Resolution & Order 2025-126 approving the sale of tax foreclosed property.

Ms. Adamec stated that this item was to convey four properties that were sold at the Wednesday, March 19, 2025 property auction.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve Resolution & Order 2025-126.

Commissioner Tucker stated that he appreciated the role Ms. Adamec played in getting these four properties sold and back on the tax roll.

The vote was called. The motion passed unanimously.

B. Sealed Bid Opening – Account No. 723805.

Ms. Adamec provided background information to the Board and then opened the sealed bids as follows:

1. Hunter A. Olson – \$190 including an easement request and a Tax Consolidation form.
2. Ramiro M. Santana – \$250 along with an easement.

Commissioner Tucker asked Ms. Adamec if she needed time to review the bids and Ms. Adamec stated no as both bidders have included a cashier's check for their deposits.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to accept the Sealed Bid from Ramiro M. Santana for \$250 for property Account No. 723805.

Commissioner Nyquist stated that wanted to be reassured that no one would lose access to their property as a result of this sell. He then asked Ms. Adamec to provide him with additional information.

Ms. Adamec stated that this had been looked at five years ago when a neighbor didn't have an easement and was trying to sell her house and the County gave her an easement. She stated that her research indicated that, after the two easements come before the Board for approval, everyone using that lane would have an easement to drive over the tax lot.

Commissioner Nyquist indicated that, as a matter of process, he would prefer that those easements come before the Board for approval before selling the property.

Discussion followed regarding the process of approving the easements and selling the property and the Board asked Phil Van Leuven, Deputy County Attorney for Linn County, to provide direction on the matter.

Commissioner Nyquist stated that the decision the Board makes would be memorialized for 100 years later. He stated that the timing of having the easements and the sale of the property done on the same day could be called into question. His recommendation would be to have a day or two between the transactions which would, historically, make it a cleaner way to do it. Discussion followed.

Commissioner Sprenger stated that one option would be for the Board to vote on the motion that was already made; or, withdraw the motion and then move forward to approve the easements first with an intent to sell the property which would be done in a following meeting. Commissioner Nyquist stated that he supported the second option as outlined.

Commissioner Sprenger stated that, with the Chair's agreement, she would withdraw her motion and Commissioner Nyquist withdrew his second to the motion. Commissioner Tucker stated that action now killed the motion.

Commissioner Tucker then stated that the Board had before them the acceptance of the bid. He then asked for a motion to accept the bid with a clause to request that, before any transaction of sell, the easements would be signed. Discussion continued.

Commissioner Tucker stated that the Sealed Bids were before them today and have been opened so he preferred that the Board make a decision on the sale today and hold it until action on the easements had been taken. The Board referred to Mr. Van Leuven for direction.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to acknowledge the opening of the sealed bids today, Tuesday, March 15, 2025 and the two bids that were submitted. She also moved that, contingent on the acceptance of easements, they would move forward with the highest bidder.

The Board consulted with Deputy County Attorney Van Leuven to make sure the motion was correct. Commissioner Sprenger stated that she stood by her motion.

The vote was called. The motion passed unanimously.

Commissioner Sprenger thanked Mr. Van Leuven for his direction on this matter.

11. Geographic Information Systems – Steve Barnett, GIS Director.

A. Resolution & Order 2025-139 approving a Services Contract between GeoTerra, Inc. and Linn County.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve Resolution & Order 2025-139. The vote was called. The motion passed unanimously.

12. Planning and Building Department – Steve Wills, Linn County Planning and Building Director.

Kate Bentz, Associate Planner, Linn County Planning and Building Department, presented the following items:

A. Resolution & Order 2025-015 approving Applications by U.S. Market Enterprises, LLC for a Plan Text Amendment, a Zoning Map Amendment, a Code Text Amendment and the Application of a Limited Use Overlay affecting \pm 5.00 acres of land.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve Resolution & Order 2025-015. The vote was called. The motion passed unanimously.

B. Ordinance 2025-016 approving an Ordinance amending the Linn County Comprehensive Plan Text, Linn County Zoning Map and the Linn County Code Text.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve Ordinance 2025-016. The vote was called. The motion passed unanimously.

13. Treasurer's Office – Michelle Hawkins, Linn County Treasurer.

A. Order 2025-142 approving a transfer of certain appropriations within the General Fund, \$50,000.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve Order 2025-142. The vote was called. The motion passed unanimously.

14. Correspondence: Commissioner Tucker noted that there were two pieces of correspondence for the Board's consideration:

1. Letter of Support dated Tuesday, April 15, 2025 for Consumers Power's (CPI) Application for a Broadband Equity, Access and Deployment (BEAD) Program Grant.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve the Letter of Support for CPI's Application for Broadband Equity, Access and Deployment Program Grant. The vote was called. The motion passed unanimously.

2. Letter of Support dated Tuesday, April 15, 2025 for the Linn County Justice Reinvestment Grant Amended Application 2025-2027.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve the Letter of Support of the Linn County Justice Reinvestment Grant Amended Application for 2025-2027. The vote was called. The motion passed unanimously.

15. Special Orders:

A. Personnel Action Forms.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed unanimously.

B. Approval of Wrecking License for Hwy 34 Towing and Repair with a Letter of Understanding.

Action – Commissioner Sprenger moved and Commissioner Nyquist seconded the motion to approve the Wrecking License for Hwy 34 Towing and Repair with a Letter of Understanding stating that all materials must be kept inside and below the height of the fence. The vote was called. The motion passed unanimously.

16. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars. Commissioner Sprenger stated that on Thursday, April 17, 2025 she and Commissioner Tucker would both be attending the Biz Expo in Lebanon from 1:00-2:00 p.m. but she would not be attending as part of her official capacity.

17. New Business: There was no new business to come before the Board.

18. Announcement: Commissioner Tucker announced that the Linn County 2025-2026 Budget Hearings will begin at 9:30 a.m. on Monday, April 28, 2025 through Thursday, May 1, 2025 at the Linn County Fair and Expo Center, 3700 Knox Butte Road, Albany.

19. Business from the Public (3-minute limit per speaker): Darrin Lane, Millersburg, OR.

Mr. Lane stated he wanted to speak in regard to Wayne Mink. He stated that he and Mr. Mink had known each other since 1990 when they both attended Linn Benton Community College; Mr. Mink be-friended and mentored him. Mr. Lane went on to say that Mr. Mink has been a tremendous resource for Linn County and they should be so grateful for his contribution. Mr. Lane thanked Mr. Mink for all he's done.

20. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:18 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, April 22, 2025.

[REDACTED] Recorder
For Board of Commissioners
Marsha Meyer

LINN COUNTY BOARD OF COMMISSIONERS

[REDACTED]
Roger Nyquist, Chair

[REDACTED]
William C. Tucker, Vice-Chair

[REDACTED]
Sherrie Sprenger, Commissioner

Date 4-22-2025