



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
LINN COUNTY COURTHOUSE – ROOM 200
TUESDAY, MARCH 19, 2024**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, March 19, 2024.

Those present at various times for the matters as indicated below were: Todd Noble, Linn County Health Services Administrator; Dr. Adam Brady, Linn County Health Officer; Shane Sanderson, Linn County Public Health Program Manager; Kris Barnes, Linn County Fair and Expo Director; Rachel Adamec, Linn County Real Property Manager; Wayne Mink, Linn County Roadmaster; Michelle Hawkins, Linn County Treasurer; Steve Wills, Linn County Planning and Building Department Director; Alyssa Boles, Planning Manager, Linn County Planning and Building Department; Julia Fox, Assistant Planner, Linn County Planning and Building Department; Phillip Van Leuven, Deputy County Attorney for Linn County; Alex Paul, Linn County Communications Officer; Dan Benjamin, Representative for the Applicant and Shayla Escudero, Reporter for *Democrat-Herald*.

1, 2, 3. At 9:31 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair; Will Tucker, Vice-Chair were present, as well as, Darrin Lane, Linn County Administrative Officer and Courtney Leland, Recorder for the Board of Commissioners. Commissioner Sherrie Sprenger was excused.

4. Approval of Agenda.

Action – Commissioner Tucker moved to approve the agenda. The vote was called. The motion passed.

5. Approval of the March 12, 2024 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved to approve the March 12, 2024 Commissioners' Meeting Minutes. The vote was called. The motion passed.

6. Board of Health – Todd Noble, Linn County Health Services Administrator.

A. Communicable Disease and Vital Statistics Reports – Dr. Adam Brady, Linn County Health Officer.

Dr. Brady provided the Board with an overview of the Communicable Disease and Vital Statistics Reports for February, 2024. A copy of the reports is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

B. Environmental Health Monthly Activity Report – Shane Sanderson, Linn County Public Health Program Manager.

Mr. Sanderson provided the Board with an overview of the Environmental Health Monthly Activity Report for February, 2024. A copy of the reports is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Commissioner Nyquist indicated that he received questions from the general public in regard to licensing for mobile food truck owners and asked if they were supposed to notify Linn County of them doing business in Linn County even if they were licensed in another county and Mr. Sanderson indicated yes. Commissioner Nyquist then asked if there was a difference in the process to obtain a mobile food truck business license verses an operational business license. Mr. Sanderson indicated that the differences in regulatory expectations between the two were quite substantial and this was becoming a statewide issue and he let the Board know that he would be the point of contact for these questions from the public. Discussion followed.

C. Resolution & Order 2024-058 approving an Intergovernmental Agreement for the Intoxicated Driver Program Fund (IDPF) between the Oregon Health Authority and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved to approve Resolution & Order 2024-058. The vote was called. The motion passed.

D. Resolution & Order 2024-063 approving a Personal Services Contract for victim support services between ABC House, Inc. and Linn County.

Commissioner Tucker expressed his gratitude for the services provided by the ABC House to Linn County.

Action – Commissioner Tucker moved to approve Resolution & Order 2024-063. The vote was called. The motion passed.

E. Resolution & Order 2024-064 approving a Personal Services Contract between the Center Against Rape and Domestic Violence and Linn County.

Action – Commissioner Tucker to moved approve Resolution & Order 2024-064. The vote was called. The motion passed.

F. Resolution & Order 2024-065 approving an Intergovernmental Agreement between the Oregon Health Authority (Agreement No. PO-44300-00026168) and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved to approve Resolution & Order 2024-065. The vote was called. The motion passed.

Mr. Noble indicated that the Linn County Alcohol and Drug Department saw 242 clients in February, 2024 and stated that the department provided 1,853 services to those clients; 233 were individual sessions and 1,620 were group sessions. Commissioner Nyquist clarified that the amount of group sessions was calculated by each individual service for every client and that was why the figure was elevated and Mr. Noble agreed.

7. Reports of Staff and Committees:

A. Fair/Expo Update – Kris Barnes, Linn County Fair and Expo Director.

Mr. Barnes provided the Board with a Fair/Expo Update for the month of February, 2024. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Commissioner Nyquist asked if the Linn County Fair and Expo Center was now collecting outstanding balances before the 60-day invoice period and Mr. Barnes indicated yes.

Commissioner Tucker thanked Mr. Barnes for his hard work to keep the Fair and Expo Center running efficiently and asked him to work with the promoter for the home show event because he would like to see Linn County improve their marketing. Commissioner Nyquist indicated that, in the foreseeable future, he would like to set a time to start a discussion on whether or not the Fair and Expo Center was the promoter of events or just the landlord who rented out the space.

8. Property Management – Rachel Adamec, Linn County Real Property Manager.

A. Potential Decision on a Bid Offer – Account No. 216305 (*Continued from Tuesday, March 12, 2024*).

Ms. Adamec confirmed the potential buyer's offer and it was \$4,000. She stated that there was an Oregon Revised Statue that indicated the Board couldn't accept a bid offer that was less than 15% of the minimum bid when the property was auctioned; \$8,700 would be the least amount the Board could accept. Commissioner Tucker asked Ms. Adamec if she would add this property to her auction list for this year and she indicated she would.

9. Road Department – Wayne Mink, Linn County Roadmaster.

A. Resolution & Order 2024-086 delegating authority to Wayne E. Mink, Roadmaster, for the supply of oil rock to be delivered and stockpiled by Knife River to the Scio Maintenance District stockpile locations.

Action taken below.

B. Resolution & Order 2024-087 delegating authority to Wayne E. Mink, Roadmaster, for the supply of oil rock to be delivered and stockpiled by Knife River to the Scio Maintenance District stockpile locations.

Action taken below.

C. Resolution & Order 2024-088 delegating authority to Wayne E. Mink, Roadmaster, for the supply of oil rock to be delivered and stockpiled by Knife River to the Sweet Home stockpile location.

Action – Commissioner Tucker moved to approve Resolution & Orders 2024-086, 087 and 088. The vote was called. The motion passed.

10. Treasurer's Office – Michelle Hawkins, Linn County Treasurer.

A. Order 2024-114 approving the transfer of certain appropriations within the Grants Fund, \$2,600,000.

Darrin Lane, Linn County Administrative Officer, indicated that this was a transfer to make funds available shall the Board determine to finalize the purchase of a new Health building.

Action – Commissioner Tucker moved to approve Order 2024-114. The vote was called. The motion passed.

11. Correspondence: Commissioner Tucker asked for support in a Letter to Optimist International for the Junior Optimist of the Year Award and indicated that a copy of their letter would be put in each child's individual portfolio; that correspondence would go out this week.

12. Special Orders:

A. Personnel Action Forms.

Action – Commissioner Tucker moved to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed.

13. Unfinished Business and General Orders:

A. Calendar Update: Commissioner Nyquist indicated that there were two separate requests to use the Courthouse grounds for a 9/11 ceremony and that the Board's process to determine use of the Courthouse grounds had been on a first come first serve basis but, due to this occurrence, he would like to discuss the County's process at next week's meeting.

14. New Business: There was no new business to come before the Board.

15. Announcements: There was no announcements.

16. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

17. Public Hearing – PD23-0743: Application by Talon Henness for a Comprehensive Plan Map Amendment and Zoning Map Amendment on a 1.00-acre property identified as Tax Lot 401 on map T10S, R03E, Section 00 – Alyssa Boles, Planning Manager, Linn County Planning and Building Department.

Commissioner Nyquist called upon Ms. Boles to present the Staff Report.

Ms. Boles indicated that there were three agency comments; a comment from the Oregon Department of State Lands, the Department of Fish and Wildlife and the Linn County Road Department.

Ms. Boles also indicated that the Planning Commission held a meeting on Tuesday, March 12, 2024 and voted unanimously to recommend the Board approve the application as it was proposed.

Dan Benjamin, 51420 Gates Bridge E, Gates, OR 97346 - **Representative for the Applicant.**

Mr. Benjamin indicated that the Applicant only wanted to build a dwelling on one-acre of his 47-acre inheritance and that he intended to leave the remaining land as forest land.

Commissioner Nyquist asked if there was anyone in opposition requesting to speak; there was no one wishing to speak.

Commissioner Nyquist then asked, if there was anyone with questions or concerns wishing to speak; there was no one wishing to speak.

Commissioner Nyquist stated that, for housekeeping purposes, if there was a motion to enter documents into the record.

Action – Commissioner Tucker moved to accept into the record the Staff Report dated, Tuesday, March 19, 2024 (Staff report issued Tuesday, March 12, 2024). The vote was called. The motion passed.

Both Commissioners Nyquist and Tucker indicated that they didn't have any exparte communication or conflict of interests to declare.


Commissioner Nyquist closed the Public Hearing at 10:08 a.m.

Commissioner Tucker indicated that this lot was surrounded by a number of other small lots and that there would be a driveway almost directly across from his property and two other homes within visible distance.


Action – Commissioner Tucker moved to approve the Zoning Map designation from Forest Conservation Management land to Farm/Forest. The vote was called. The motion passed.

18. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:09 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, March 26, 2024.

 Recorder
For Board of Commissioners
Courtney Leland

LINN COUNTY BOARD OF COMMISSIONERS


Roger Nyquist, Chair


William C. Tucker, Vice-Chair


Sherrie Sprenger, Commissioner

Date 3-26-2024