



**MINUTES OF THE REGULAR SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
LINN COUNTY COURTHOUSE – ROOM 200  
TUESDAY, FEBRUARY 27, 2024**

**The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, February 27, 2024.**

Those present at various times for the matters as indicated below were: Torri Lynn, Linn County Juvenile Department Director; Stacey Whaley, Linn County Parks and Recreation Department Director; Wayne Mink, Linn County Roadmaster; Michelle Hawkins, Linn County Treasurer; Phillip Van Leuven, Deputy County Attorney for Linn County; Diana Denham, Fiscal Services/Health Administrative Manager; Michele Eldridge, Assistant City Administrator for the City of Harrisburg; Alex Paul, Linn County Communications Officer and Shayla Escudero, Reporter for Democrat-Herald.

1, 2, 3. At 9:30 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair; Will Tucker, Vice-Chair were present, as well as, Darrin Lane, Linn County Administrative Officer and Courtney Leland, Recorder for the Board of Commissioners. Commissioner Sherrie Sprenger was excused.

4. Approval of Agenda.

**Action – Commissioner Tucker moved to approve the agenda. The vote was called. The motion passed.**

5. Approval of the February 13, 2024 and February 20, 2024 Commissioners' Meeting Minutes.

**Action – Commissioner Tucker moved to approve the February 13, 2024 and February 20, 2024 Commissioners' Meeting Minutes. The vote was called. The motion passed.**

6. Reports of Staff and Committees:

A. Juvenile Department Update – Torri Lynn, Linn County Juvenile Department Director.

Mr. Lynn provided the Board with a Juvenile Department Update for the month of January, 2024. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Mr. Lynn indicated that every year in February the Juvenile Department performs native cuttings and last year from those cuttings, they planted between 4,000-5,000 plants. He also stated that this year, the Bureau of Land Management was pre-ordering plants from the Linn County Juvenile Department.

7. Parks and Recreation Department – Stacey Whaley, Linn County Parks and Recreation Director.

A. Resolution & Order 2024-068 authorizing the publication and distribution of the Request for Proposals for concessions and recreational equipment rentals.

**Action – Commissioner Tucker moved to approve Resolution & Order 2024-068.**

Commissioner Nyquist indicated concern with the food trucks and asked that Ms. Whaley notify the local restaurants in Sweet Home, OR of this change. Ms. Whaley agreed and also indicated that they had limited capacity for vendors and were looking at only having two or three vendors.

**The vote was called. The motion passed.**

8. Road Department – Wayne Mink, Linn County Roadmaster.

A. Resolution & Order 2024-059 approving a Memorandum of Understanding between Oregon Cascades West Council of Governments (OCWCOG) and Linn County and delegating authority to execute originals.

**Action – Commissioner Tucker moved to approve Resolution & Order 2024-059. The vote was called. The motion passed.**

B. Resolution & Order 2024-061 delegating authority to the Roadmaster to execute a Purchase and Supplies Contract with Sierra Santa Fe Corporation.

**Action – Commissioner Tucker moved to approve Resolution & Order 2024-061. The vote was called. The motion passed.**

9. Treasurer's Office – Michelle Hawkins, Linn County Treasurer.

A. Order 2024-071 approving a transfer of certain appropriations within the Health Fund, \$710,000.

Ms. Hawkins indicated that the Linn County Health Department had started a remodel on the Willamette Health Center building and there were additional costs. Diana Denham, Fiscal Services/Health Administrator Manager, clarified that there were modular units going in at the Linn County Willamette Health Center. Commissioner Nyquist asked where the modular units were going to be placed and Ms. Denham indicated on the South side of the parking lot next to the Developmental Disabilities office.

**Action – Commissioner Tucker moved to approve Order 2024-071. The vote was called. The motion passed.**

10. Correspondence: There was no correspondence to come before the Board.

11. Special Orders:

A. Personnel Action Forms.

**Action – Commissioner Tucker moved to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed.**

Darrin Lane, Linn County Administrative Officer, presented the following item.

B. Resolution & Order 2024-054 approving a Personal service Contract between ADC Drug Testing Centers, Inc. And Linn County.

**Action – Commissioner Tucker moved to approve Resolution & Order 2024-054. The vote was called. The motion passed.**

12. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars.

13. New Business: There was no new business to come before the Board.

14. Announcements: There was no announcements.

15. Business from the Public (3-minute limit per speaker): Michele Eldridge, City Administrator for the City of Harrisburg.

Ms. Eldridge came to thank the Board for approving a transfer of certain real property back to the City of Harrisburg and also wanted to remind the Board of her position with the Rural Economic Alliance; she updated the Board of their plans moving forward. Commissioner Tucker thanked Ms. Eldridge for keeping them informed about Economic Development.

16. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 9:46 a.m. by unanimous consent.

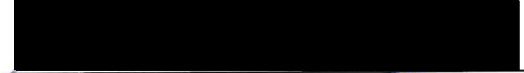
The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. on Tuesday, March 5, 2024.

, Recorder  
For Board of Commissioners  
Courtney Leland

**LINN COUNTY BOARD OF COMMISSIONERS**



Roger Nyquist, Chair



William C. Tucker, Vice-Chair



Sherrie Sprenger, Commissioner

Date 3-5-2024