



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
LINN COUNTY COURTHOUSE – ROOM 200
TUESDAY, NOVEMBER 7, 2023**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, November 7, 2023.

Those present at various times for the matters as indicated below were: Steve Wills, Planning and Building Director; Wayne Mink, Linn County Roadmaster; Phillip Van Leuven, Deputy County Attorney for Linn County; Alex Paul, Linn County Communications Officer and Shayla Escudero, Reporter for Democrat-Herald.

1, 2, 3. At 9:30 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair and Will Tucker, Vice-Chair were present, as well as, Darrin Lane, Linn County Administrative Officer and Courtney Leland, Recorder for the Board of Commissioners. Commissioner Sherrie Sprenger was excused.

4. Approval of Agenda.

Action – Commissioner Tucker moved to approve the agenda. The vote was called. The motion passed.

5. Approval of the October 31, 2023 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved to approve the October 31, 2023 Commissioners' Meeting Minutes. The vote was called. The motion passed.

6. Reports of Staff and Committees:

A. Planning and Building Update – Steve Wills, Linn County Planning and Building Director.

Mr. Wills provided the Board with a Planning and Building Update for the month of October, 2023. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Mr. Wills indicated that there would be a Planning Commission meeting held on Tuesday, November 21, 2023 at 7 p.m. at the Old Armory Building for case number PD23-0670.

Mr. Wills also shared with the Board that there were 13 new code enforcement cases and eight closed cases for the month of October and no new fire hardening grant applications.

Commissioner Tucker thanked Mr. Wills for the progress made on the Porter Street code enforcement case.

Commissioner Nyquist asked where the department budget was on a seasonal basis compared to last year and Mr. Wills indicated that things had slowed down; compared to last year Linn County building permits were down about 4%, city permits were down 29% and planning permits were down 21%. Commissioner Nyquist indicated that this was an opportunity for the department to catch up on projects and asked Mr. Wills how he planned to use the available time. Mr. Wills stated that the office staff were going to work on code enforcement cases and code updates for both the Planning and Building side of things. Commissioner Nyquist indicated that legislation passed some setback opportunities around poultry and Mr. Wills indicated that Alyssa Boles, Linn County Planning Manager was working on the file and it would be before the Planning Commission later this month.

7. Road Department – Wayne Mink, Linn County Roadmaster.

A. Resolution & Order 2023-102 accepting and recording certain real property granted to Linn County for road purposes (County Road Number 0328, Goldfish Farm Road).

Action – Commissioner Tucker moved to approve Resolution & Order 2023-102. The vote was called. The motion passed.

8. Correspondence: Letter dated November 7, 2023 assigning the proxy vote for the Council of Forest Trust Land Counties (CFTLC) meeting to be held on Thursday, November 16, 2023.

Action – Commissioner Nyquist moved to assign the proxy vote to Commissioner Tucker for the Council of Forest Trust Land Counties (CFTLC).

Commissioner Tucker thanked Commissioner Nyquist.

The vote was called. The motion passed.

9. Special Orders:

A. Personnel Action Forms.

Action – Commissioner Tucker moved to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed.

Darrin Lane, Linn County Administrative Officer, presented the following item.

B. Resolution & Order 2023-398 amending the Linn County Personnel Policy (Policy 20).

Mr. Lane indicated that Linn County was required under the new Oregon Law to change the basis of the Oregon Family Leave Act and, in doing so, Linn County would also include the change to the Family and Medical Leave Act to unify the policies.

Action – Commissioner Tucker moved to approve Resolution & Order 2023-398. The vote was called. The motion passed.

Commissioner Tucker thanked Mr. Lane for the discussions he had with supervisors in order to complete this policy change and Mr. Lane indicated that it was a challenge but he wanted to give recognition to Rhonda Walters and Lora Sease, Linn County Personnel Staff, for all their hard work.

10. Unfinished Business and General Orders:

A. Calendar Update: Commissioner Nyquist indicated that there would not be a Board meeting next week due to the AOC Annual Conference in Eugene and Commissioner Tucker indicated that more than one Commissioner would be attending the Council of Forest Trust Land Counties (CFTLC) meeting held on Thursday, November 16, 2023.

11. New Business: There was no new business to come before the Board.

12. Announcements: The Board will not be meeting on Tuesday, November 14, 2023 due to the AOC Annual Conference in Eugene.


13. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

14. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 9:41 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. on Tuesday, Tuesday November 21, 2023.


Recorder
For Board of Commissioners
Courtney Leland

LINN COUNTY BOARD OF COMMISSIONERS



Roger Nyquist, Chair



William C. Tucker, Vice-Chair



Sherrie Sprenger, Commissioner

Date 11-21-2023