



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
LINN COUNTY COURTHOUSE – ROOM 200
TUESDAY, JUNE 13, 2023**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, June 13, 2023.

Those present at various times for the matters as indicated below were: Todd Noble, Linn County Health Services Administrator (*via teleconferencing*); Andy Franklin; Captain Support Services Division, Linn County Sheriff's Office; Steve Wills, Linn County Planning and Building Director; Andy Stevens, Linn County Assessor; Rachel Adamec, Linn County Real Property Program Manager; Amber Boedigheimer, Linn County Law Librarian; Michelle Hawkins, Linn County Treasurer; Wayne Mink, Linn County Roadmaster; Kevan McCulloch, Deputy County Attorney for Linn County; Rebecca Grizzle, Executive Director, Lebanon Chamber of Commerce; Alysia Rodgers, Economic Development Catalyst, City of Lebanon; three audience members; Alex Paul, Linn County Communications Officer and Shayla Escudero, Reporter for Democrat-Herald.

1, 2, 3. At 9:30 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair; Will Tucker, Vice-Chair and Commissioner Sherrie Sprenger were present, as well as, Darrin Lane, Linn County Administrative Officer and Courtney Leland, Recorder for the Board of Commissioners.

4. Approval of Agenda.

Commissioner Nyquist proposed to amend the Agenda to add a correspondence item under New Business.

Action – Commissioner Tucker moved to amend the Agenda and Commissioner Sprenger seconded the motion. The vote was called. The motion passed unanimously.

5. Approval of the June 6, 2023 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the June 6, 2023 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.

6. Health Department – Todd Noble, Linn County Health Services Administrator (*via teleconferencing*).

A. Resolution & Order 2023-058 approving an Intergovernmental Agreement between the Linn-Benton Housing Authority and Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-058. The vote was called. The motion passed unanimously.

B. Resolution & Order 2023-212 approving an Amendment No. 1 to an Intergovernmental Agreement between the Oregon Health Authority (Agreement No. 177747) and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-212. The vote was called. The motion passed unanimously.

C. Resolution & Order 2023-226 approving a Contract for Goods between Microsoft/CDW-G and Linn County and delegating authority to execute originals.

Darrin Lane, Linn County Administrative Officer, provided background information on the matter. A lengthy discussion followed.

Commissioner Nyquist asked for clarification about the cost of the software. He wanted to ensure that there was a safeguard in place that would protect the County from overpaying for these subscriptions. Mr. Lane indicated that the price margin for this subscription did include the cost to operate and utilize the full potential of the program.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-226. The vote was called. The motion passed unanimously.

7. Sheriff's Office – Michelle Duncan, Linn County Sheriff.

Andy Franklin, Captain Support Services, Linn County Sheriff's Office, presented the following item on behalf of the Sheriff.

A. Resolution & Order 2023-204 approving an Intergovernmental Agreement between the State of Oregon, acting by and through the Office of the State Chief Information Officer, aka Enterprise Information Services and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-204. The vote was called. The motion passed unanimously.

8. Reports of Staff and Committees:

A. Planning and Building Update – Steve Wills, Linn County Planning and Building Director.

Mr. Wills provided the Board with a Planning and Building Update for the month of May, 2023. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Mr. Wills indicated that there would be a Planning Commission meeting held on June 13, 2023; Continued from May 9, 2023 for Deliberation and Decision only on PLN-2022-00729.

Mr. Wills indicated that there had been 12 closed Code Enforcement cases. Commissioner Tucker asked Mr. Wills to thank Ms. Carol Gordon, Linn County Code Enforcement Officer, for her hard work.

Mr. Wills shared with the Board that the Wildfire Grant money expires on June 30, 2023. Commissioner Nyquist indicated that he would like Alex Paul, Linn County Communications Officer, to write a "three years later" story showing where the Community was today.

9. Assessor's Office - Andy Stevens, Linn County Assessor.

A. Resolution & Order 2023-207 approving a Professional Services Contract for computer services between Helion Software, Inc. and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-207. The vote was called. The motion passed unanimously.

10. Property Management – Rachel Adamec, Linn County Real Property Program Manager.

A. Resolution & Order 2023-208 approving the sale of certain County properties and any improvements thereon.

Ms. Adamec indicated that this was to approve a Tax foreclosed property auction.

Darrin Lane, Linn County Administrative Officer, provided background information on the matter.

Commissioner Nyquist asked if Policy 8 would apply to these situations. He stated that, in the future, he would like Ms. Adamec to move forward in a way that was best for property owners and included making them more aware of their options.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-208. The vote was called. The motion passed unanimously.

11. Law Library – Amber Boedigheimer, Linn County Law Librarian.

A. Resolution & Order 2023-193 approving an Application for the Jackson Foundation Grant and granting the Law Librarian authority to apply.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-193. The vote was called. The motion passed unanimously.

12. Treasurer's Office - Michelle Hawkins, Linn County Treasurer.

A. Order 2023-211 approving a transfer of certain appropriations within the Health Fund, \$95,000.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Order 2023-211. The vote was called. The motion passed unanimously.

13. Road Department – Wayne Mink, Linn County Roadmaster.

A. Resolution & Order 2023-213 approving the use of County roads by the City of Mill City for an annual July Fourth Parade and related events.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-213. The vote was called. The motion passed unanimously.

14. Correspondence:

Darrin Lane, Linn County Administrative Officer, presented the following item.

A. Approving a Letter of Notice to the Oregon Office for Community Dispute Resolution selecting Neighbor-to-Neighbor, Inc. as the Grantee to receive funds.

Action – Commissioner Tucker moved to approve the Letter of Notice to the Oregon Office for Community Dispute Resolution selecting Neighbor-to-Neighbor, Inc. as the Grantee to receive funds. The vote was called. The motion passed unanimously.

15. Special Orders:

A. Personnel Action Forms.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed unanimously.

B. Resolution & Order 2023-220 approving a Letter of Understanding between the Linn County Road Department and Teamster Local Union No. 670 and Linn County.

Darrin Lane, Linn County Administrative Officer, indicated that this was a 4 percent cost of living increase to Linn County employees.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-220. The vote was called. The motion passed unanimously.

16. Unfinished Business and General Orders:

A. Calendar Update: Commissioner Tucker announced that there was a Red Cross Event at Mallard Creek on Tuesday, June 13, 2023 that both himself and Commissioner Sprenger would be attending and Commissioner Nyquist announced that he would be out of the office on Tuesday, June 27, 2023.

17. New Business: The Board held a discussion that pertained to an email from the Oregon Department of Energy. The correspondence was in regard to a large energy facility siting proposed to be located in Linn County. A copy of the email is on file in the Linn County Clerk's Office in the Commissioners' Staff File. A lengthy discussion followed.

Alyssa Boles, Linn County Planning Manager, provided background information on the matter. The Planning and Building Department was notified about the project last Wednesday, June 8, 2023.

Commissioner Nyquist discussed the Energy Facility Siting Council's intentions for their correspondence. They would like to propose that the Board become part of a Special Advisory Group to the Oregon Energy Facility Siting Council.

Commissioner Nyquist proposed that the Board become part of a Special Advisory Group in support of the Oregon Energy Facility Siting Council.

Action – The Board by unanimous consensus agreed to be part of a Special Advisory Group to the Oregon Energy Facility Siting Council. The vote was called. The motion passed unanimously.

18. Announcements: There was no announcements.


19. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

20. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:39 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. on Tuesday, June 20, 2023.

 Recorder
For Board of Commissioners
Courtney Leland

LINN COUNTY BOARD OF COMMISSIONERS


Roger Nyquist, Chair


William C. Tucker, Vice-Chair

ABSENT

Sherrie Sprenger, Commissioner

Date 6 - 20 - 2023