



LINN COUNTY GENERAL SERVICES

330 Third Avenue SW Albany, Oregon 97321

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🌐 gs.co.linn.or.us

JOB ANNOUNCEMENT

ORIGINAL POSTING DATE: 4/29/26

CLASSIFICATION TITLE: Custodial Services Worker

CLASSIFICATION NUMBER: 800

CLASSIFICATION CATEGORY: Non-Classified/Non-Union/Non-Benefited
Temporary Full-time, 40 hours per week

DEPARTMENT: General Services

ESSENTIAL FUNCTIONS OF THE JOB: Perform routine cleaning, sanitizing and to stock custodial supplies in County owned facilities. These functions include, but are not limited to:

1. Inspect and monitor restroom facilities throughout the day for cleanliness and maintenance of an adequate supply of toiletries. Clean and disinfect restrooms and replenish supplies.
2. Collect and dispose of garbage and trash; recycle office paper and cardboard.
3. Sweep, mop, and polish floors; dust and polish furniture, window sills, etc. Wash windows, blinds, walls and ceilings; Clean and disinfect public touch points throughout the day such as handrails, door knobs and levers, buttons, light switches, kick/push plates, and other frequently touched surfaces.
4. Clean up spills and waste materials; monitor entrances and walkways and remove/clean accumulated water, mud, leaves, or other slip/trip hazards.
5. Provide prompt and courteous customer service to members of the public; ability to communicate effectively and answer questions in a professional manner; maintain safe work practices when cleaning and using equipment to prevent risks to the public such as slips and trips on cords or equipment, and other hazards.
6. Secure windows and doors in offices after cleaning.
7. Clean exterior walkways and parking lots of debris, pick up trash, and monitor and empty exterior trash receptacles.

8. Employee work schedule is subject to change to meet emergency or other situations that necessitate scheduling due to department work conflicts.
9. Develop and maintain effective, harmonious and reasonable work relationships with others.
10. Maintain regular and predictable work attendance.

QUALIFICATIONS: This individual must possess the capability to perform the duties listed above to be considered for this position. The duties are essential function requiring the critical skills and expertise needed to meet job objectives. Reasonable knowledge of building maintenance and cleaning practices, equipment and supplies used in custodial maintenance in an institution or on a large scale. Some knowledge of safety hazards and precautions and the handling of infectious waste material is a plus. Skill in the operation of power cleaning equipment and the use of appropriate cleaning products is a plus.

PRE-EMPLOYMENT CHECKS: Background check.

WORK SCHEDULE: Monday thru Friday 4:30 p.m. – 1:00 a.m.

Wage: \$18.00 - \$22.00 per hour, depending on experience

CLOSING DATE: open until filled

HOW TO APPLY: Submit a completed Linn County Employment Application Form along with a resume and cover letter to: Michelle Markson, General Services, PO Box 100, Albany, Oregon 97321 or e-mail to mmarkson@co.linn.or.us. Application forms may be obtained, along with the Job Classification, at the Linn County webpage www.co.linn.or.us/jobstemp.html.

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